Manitoba Infrastructure and Transportation

Supplementary Information for Legislative Review

2007-2008 Departmental Expenditure Estimates

Manitoba

DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION

SUPPLEMENTARY INFORMATION

FOR LEGISLATIVE REVIEW

2007-2008 DEPARTMENTAL EXPENDITURE ESTIMATES

PREFACE

The 2007 Budget is the first Summary Budget produced by the Government of Manitoba that aligns with the accounting standards set by the Public Sector Accounting Board that require provincial governments to report on the broader definition of government, the Government Reporting Entity (GRE).

While the budget is presented on a summary basis, the structure of the Estimates of Expenditure and Revenue remain unchanged from prior years. Please see the schedules in the 2007 Budget document that provide the reconciliation between the estimates and the summary budget as well as a listing of the entities included in the GRE.

This document is intended to provide additional information to the members of the Legislature in their review of information on the department contained in the Estimates of Expenditure for the fiscal year ending March 31, 2008.

The contents of the supplement are organized into six parts. The first part provides an overview of the Department of Infrastructure and Transportation's 2007/2008 budget requirements. The second part provides program and financial information including details of staffing requirements and expenditures. The information in Part Two is organized on the basis of existing main appropriations so that it will provide an easy cross reference to the Printed Main Estimates. Part Three provides a five year historical budget comparison. Part Four includes financial information regarding the capital investment of the Department. Part Five includes program and financial information relating to Special Operating Agencies. A standard glossary of terms is also included at the end of the document in Part Six.

It is hoped that this additional information will assist members of the Legislative Assembly in their examination of the Expenditure Estimates of the Department of Infrastructure and Transportation.

R. Lemieux

HONOURABLE RON LEMIEUX
MINISTER OF INFRASTRUCTURE
AND TRANSPORTATION

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PART 1

DEPARTMENTAL OVERVIEW

DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION

MINISTER

HONOURABLE RON LEMIEUX

DEPUTY MINISTER

ANDREW T. HOROSKO

VISION

Safe and efficient public infrastructure and services that support the sustainable social and economic growth of Manitoba.

MISSION

Establish, manage and operate public infrastructure and services that;

- maximize the value of public investments
- are safe, sustainable and accessible
- support community and economic growth
- provide a quality customer experience
- support efficient and secure trade

ROLE

Establish and manage public infrastructure in the areas of provincial highways, northern airports, marine services, water and flood control works and highway bridges and structures.

Develop, communicate and administer commercial motor carrier regulatory and safety services in a manner that protects highway infrastructure and promotes the economy.

Plan, develop and evaluate transportation policies, programs, systems and legislation, and advise and support government in the development of transportation policies, plans, programs and legislation.

Provide safe, quality and sustainable working environments for the delivery of public programs through acquisition, planning, project management, design and engineering, parking and security services.

Operate specialized services to government including Lifeflight, fire suppression and general air transport, procurement services, fleet vehicles, crown lands and property, and materials and mail distribution.

Provide central agency administrative support in the delivery of intergovernmental and non-governmental infrastructure and economic development funding initiatives.

Assist municipalities with the development of sustainable water and wastewater works.

Administer regulations and authorities through appropriate boards and committees.

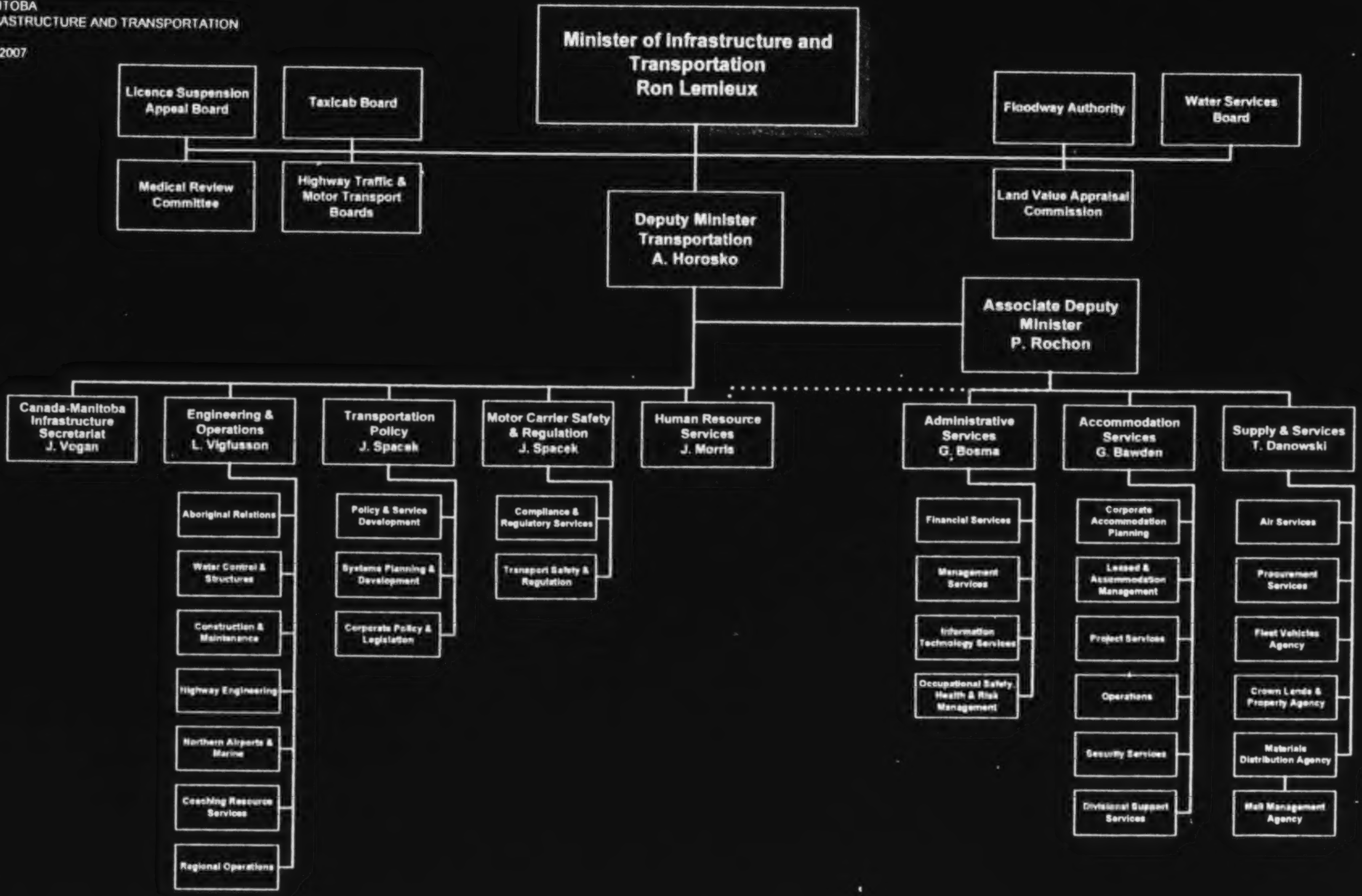
SCHEDULE 1

STATUTORY RESPONSIBILITIES OF THE MINISTER OF INFRASTRUCTURE AND TRANSPORTATION

C340	The Crown Lands Act • Sections 1 to 4, 9, 11 to 13.1, 15, 20, subsections 23 (1) and (2), sections 24 to 26, 30 and 34 • Sections 5 to 7.1(1), 7.3, 7.6, 8, 14, 16 to 18, 21, 22 and subsection 23(3) insofar as they relate to the disposition of Crown lands and agricultural Crown lands, other than setting fees or rents or issuing work permits
D104	The Drivers and Vehicles Act (administered by Manitoba Public Insurance)
F133	The Manitoba Floodway Authority Act
G70	The Government Air Services Act
G80	The Government House Act
G90	The Government Purchases Act
H40	The Highways and Transportation Act
H50	The Highways Protection Act
H60	The Highway Traffic Act
H65	The Highways and Transportation Construction Contracts Disbursement Act
L40	The Land Acquisition Act
O31	The Off-Road Vehicles Act
P20	The Provincial Parks Act • Sections 1 and 16, subsection 21(1), section 22, clauses 32(b), (f), (i), (j), (k), 33(u) and subsection 34(1) of the Act and the *Debt Certificate Regulation*, M.R. 140/96
P300	The Public Works Act
R15	The Provincial Railways Act
T10	The Taxicab Act
T140	The Trans-Canada Highway Act
W70	The Water Resources Administration Act • Whole Act (except sections 16, 17 and 18) insofar as it relates to the construction and maintenance of water control works, but excluding the planning and direction of water control works
W90	The Manitoba Water Services Board Act
W140	The Wild Rice Act • Sections 1 and 2, subsection 8(2), 10 to 13, 15, 16, 18 to 23 and clause 31(e)

MANITOBA
INFRASTRUCTURE AND TRANSPORTATION

April 2007



Minister of Infrastructure and Transportation Ron Lemieux
Licence Suspension Appeal Board
Taxicab Board
Medical Review Committee
Highway Traffic & Motor Transport Boards
Floodway Authority
Water Services Board
Land Value Appraisal Commission
Deputy Minister Transportation A. Horosko
Associate Deputy Minister P. Rochon
Canada-Manitoba Infrastructure Secretariat J. Vogan
Engineering & Operations L. Vigfusson
Transportation Policy J. Spacek
Motor Carrier Safety & Regulation J. Spacek
Human Resource Services J. Morris
Administrative Services G. Bosma
Accommodation Services G. Bawden
Supply & Services T. Danowski
Aboriginal Relations
Water Control & Structures
Construction & Maintenance
Highway Engineering
Northern Airports & Marine
Coaching Resource Services
Regional Operations
Policy & Service Development
Systems Planning & Development
Corporate Policy & Legislation
Compliance & Regulatory Services
Transport Safety & Regulation
Financial Services
Management Services
Information Technology Services
Occupational Safety, Health & Risk Management
Corporate Accommodation Planning
Leased & Accommodation Management
Project Services
Operations
Security Services
Divisional Support Services
Air Services
Procurement Services
Fleet Vehicles Agency
Crown Lands & Property Agency
Materials Distribution Agency
Mail Management Agency

SCHEDULE 3

DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION
SUMMARY OF PROGRAMS

	ESTIMATES OF EXPENDITURE 2007/08 $(000s)	CHANGE FROM 2006/07 %	**ESTIMATES OF EXPENDITURE 2006/07 $(000s)**
1. Administration and Finance	**10,381.0**	3.7	10,006.2
2. Highways and Transportation Programs	**73,483.2**	4.7	70,153.9
3. Government Services Programs	**43,468.7**	3.2	42,107.0
4. Infrastructure Works	**168,170.1**	22.5	137,308.5
5. Manitoba Water Services Board	**10,878.5**	7.9	10,078.8
6. Canada-Manitoba Agreements	**3,618.3**	(20.8)	4,570.7
7. Costs Related to Capital Assets	**183,390.3**	12.2	163,477.4
TOTAL APPROPRIATIONS FOR INFRASTRUCTURE AND TRANSPORTATION	**493,390.1**	12.7	437,702.5

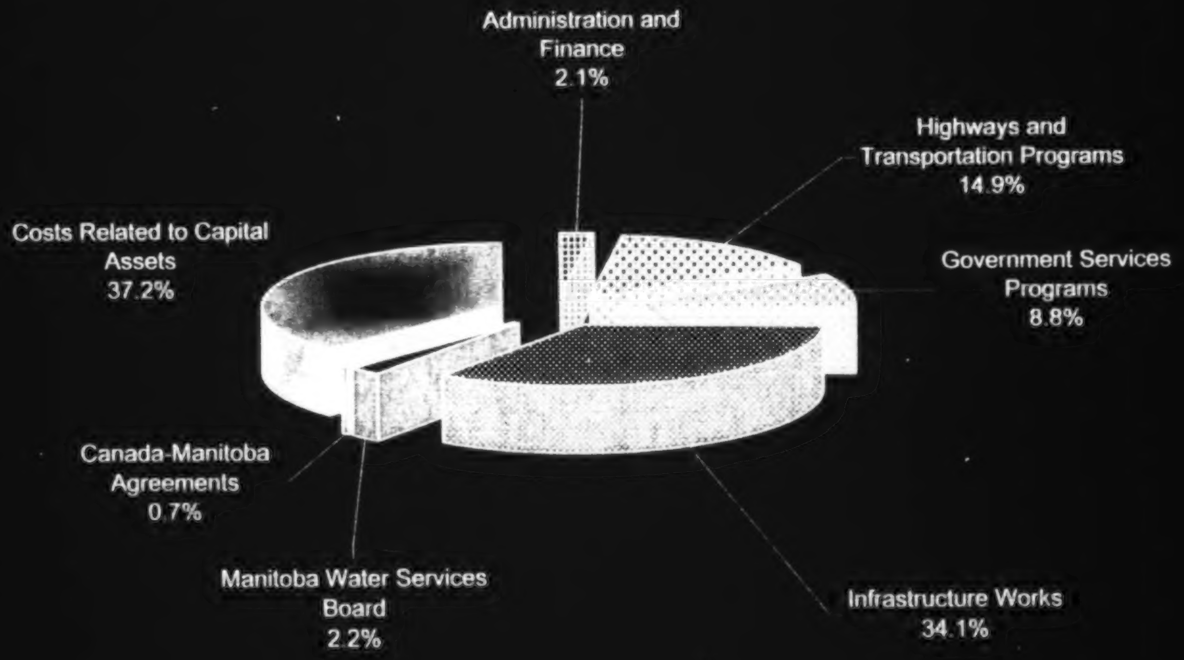
Summary of Expenditure Appropriations

Operating Expenditures	**297,539.4**	13.8	**261,498.7**
Capital Grants	**12,460.4**	(2.1)	**12,726.4**
Costs Related to Capital Assets:			
General Assets	**32,012.4**	13.5	**28,201.3**
Infrastructure Assets	**151,377.9**	11.9	**135,276.1**
TOTAL APPROPRIATIONS FOR INFRASTRUCTURE AND TRANSPORTATION	**493,390.1**	12.7	**437,702.5**

*Reconciliation Statement - $(000s)

Printed Estimates of Expenditure 2006/07	408,352.9
Transfer of functions from:	
- Conservation	53.5
- Water Stewardship	22,664.4
Transfer of functions to:	
- Civil Service Commission	(52.1)
Allocation of funds to:	
- Intergovernmental Affairs	4,568.7
- Enabling Appropriations re: Internal Reform, Workforce Adjustment and General Salary Increases	68.5
- Enabling Appropriations re: 2006/07 General Salary Increase	2,046.6
Estimates of Expenditure 2006/07 (Adjusted)	437,702.5

Percentage Distribution of Expenditures by Division
Chart 1



SCHEDULE 4

DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION
EXPENDITURE SUMMARY
BY SALARIES AND EMPLOYEE BENEFITS
OTHER EXPENDITURES, RECOVERIES, CAPITAL GRANTS
AND COSTS RELATED TO CAPITAL ASSETS

ELEMENT	ESTIMATES OF EXPENDITURE 2007/2008 $(000'S)		ESTIMATES OF EXPENDITURE 2006/2007 $(000'S)	
SALARIES & EMPLOYEE BENEFITS (Details on Schedule 5)		**148,664.5**		140,128.0
OTHER EXPENDITURES	**133,927.2**		129,089.6	
(Less Recoverable from other Appropriations)	**(95,826.0)**	**38,101.2**	(90,593.8)	38,495.8
CAPITAL GRANTS		**12,460.4**		12,726.4
INFRASTRUCTURE WORKS	**211,694.3**		177,995.5	
(Less Salaries & Recoveries)	**(100,920.6)**	**110,773.7**	(95,120.6)	82,874.9
COSTS RELATED TO CAPITAL ASSETS	**187,181.5**		166,817.0	
(Less Recoverable from other Appropriations)	**(3,791.2)**	**183,390.3**	(3,339.6)	163,477.4
TOTAL		**493,390.1**		437,702.5

SCHEDULE 5

DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION
FULL-TIME EQUIVALENT SUMMARY BY APPROPRIATION

NO.	APP. NO.	DIVISION/BRANCH	ESTIMATES OF EXPENDITURE 2007/08 $(000'S)		ESTIMATES OF EXPENDITURE 2006/07 $(000'S)	
			FTE	SALARIES*	FTE	SALARIES
15.1	15-1	Administration and Finance				
	(a)	Minister's Salary	1.00	31.0	1.00	30.4
	(b)	Executive Support	12.00	931.5	12.00	904.3
	(c)	Administrative Services	11.00	685.3	11.00	660.5
	(d)	Financial Services	19.00	1,169.4	19.00	1,137.8
	(e)	Human Resource Services	27.75	1,819.0	27.75	1,724.8
	(f)	Information Technology Services	17.00	3,057.6	17.00	2,985.2
	(g)	Occupational Safety, Health and Risk Management	7.00	435.0	7.00	423.9
	(h)	Lieutenant Governor's Office	3.00	197.4	3.00	191.3
		TOTAL	97.75	8,326.2	97.75	8,058.2
15.2	15-2	Highways and Transportation Programs				
	(a)	Division Executive Office	12.00	901.1	12.00	879.8
	(b)	Operations and Contracts	52.00	3,273.3	52.00	3,158.3
	(c)	Water Control and Structures	38.00	3,030.7	36.00	2,718.0
	(d)	Motor Carrier Safety and Regulation	77.31	4,499.4	77.31	4,273.4
	(e)	Regional Offices				
		(1) Eastern Region	46.00	2,750.7	46.00	2,626.7
		(2) South Central Region	40.00	2,402.3	40.00	2,298.8
		(3) South Western Region	42.00	2,595.2	42.00	2,480.6
		(4) West Central Region	32.00	1,960.0	32.00	1,868.4
		(5) Northern Region	28.00	1,946.9	28.00	1,876.9
		(6) Regional Water Operations	17.00	1,104.3	17.00	1,005.2
	(f)	Other Jurisdictions	13.00	662.9	13.00	644.1
	(g)	Planning and Design	32.50	2,074.2	31.50	1,930.6
	(h)	Northern Airports & Marine Services	102.07	5,882.4	96.07	5,343.3
	(i)	Materials Engineering	43.40	2,752.5	39.00	2,429.2
	(j)	Traffic Engineering	19.00	1,206.9	19.00	1,148.7
	(k)	Transportation Policy	29.50	2,255.2	29.50	2,105.2

SCHEDULE 5

DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION
FULL-TIME EQUIVALENT SUMMARY BY APPROPRIATION

			ESTIMATES OF EXPENDITURE 2007/08 $(000'S)		ESTIMATES OF EXPENDITURE 2006/07 $(000'S)	
NO.	APP. NO.	DIVISION/BRANCH	FTE	SALARIES*	FTE	SALARIES
	(m)	Boards and Committees				
		(1) Motor Transport and Highway Traffic Boards	3.00	271.0	3.00	263.8
		(2) Licence Suspension Appeal Board And Medical Review Committee	3.00	257.7	3.00	250.4
		(3) Taxicab Board	8.00	520.9	8.00	503.3
		TOTAL	637.78	40,347.6	624.38	37,804.7
15.3	15-3	Government Services Programs				
	(a)	Project Services	45.00	3,622.9	42.00	2,850.8
	(b)	Technical Services	14.00	1,038.4	11.00	763.2
	(c)	Operations	363.19	20,650.5	369.19	20,033.0
	(d)	Leased Properties	16.00	922.3	16.00	886.4
	(e)	Divisional Support Services	10.18	885.6	10.18	684.5
	(f)	Security and Parking	96.79	4,372.0	94.79	4,070.6
	(h)	Corporate Accommodation Planning	6.00	584.2	6.00	433.5
	(i)	Procurement Services	32.60	2,022.0	32.60	1,959.8
	(j)	Government Air Services	80.00	6,439.1	80.00	6,209.6
		TOTAL	663.76	40,537.0	661.76	37,891.4
15.4	15-4	Infrastructure Works				
	(a)	Maintenance & Preservation Program	998.29	47,391.4	998.29	44,850.6
	(b)	Mechanical Equipment Services	150.33	6,970.2	160.73	6,633.0
	(f)	Waterway Maintenance Projects	17.99	3,034.8	17.99	2,950.0
		TOTAL	1,166.61	57,396.4	1,177.01	54,433.6
15.5	15-5	Manitoba Water Services Board	-	1,589.2	-	1,489.5
15.6	15-6	Canada-Manitoba Agreements	7.00	468.1	7.00	450.6
TOTAL FOR DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION			2,572.90	148,664.5	2,567.90	140,128.0

*All salary figures, with the exception of the Minister's, include employee benefits as defined in the glossary.

SCHEDULE 6

DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION
FULL-TIME EQUIVALENT SUMMARY 2007/2008
BY STAFF CATEGORY

	Division													
Categories	Administration and Finance		Highways and Transportation Programs		Government Services Programs		Infrastructure Works		Manitoba Water Services Board		Canada-Manitoba Agreements		TOTAL	
	FTE	$	FTE	$	FTE	$	FTE	$	FTE	$	FTE	$	FTE	$
Managerial	9.00	860.1	29.00	2,555.8	16.00	1,308.3	1.00	83.8	-	95.0	1.00	97.4	**56.00**	**5,000.4**
Professional/ Technical	43.00	4,234.6	444.97	27,677.7	550.98	31,713.0	1,133.61	50,364.1	-	1,150.7	1.00	62.1	**2,173.56**	**115,202.2**
Administrative Support	45.75	2,569.1	163.81	7,520.3	96.78	4,827.0	32.00	1,466.1	-	234.3	5.00	271.7	**343.34**	**16,888.5**
Board Members	-	-	-	232.6	-	-	-	-	-	-	-	-	**-**	**232.6**
TOTAL	**97.75**	**7,663.8**	**637.78**	**37,986.4**	**663.76**	**37,848.3**	**1,166.61**	**51,914.0**	**-**	**1,480.0**	**7.00**	**431.2**	**2,572.90**	**137,323.7**

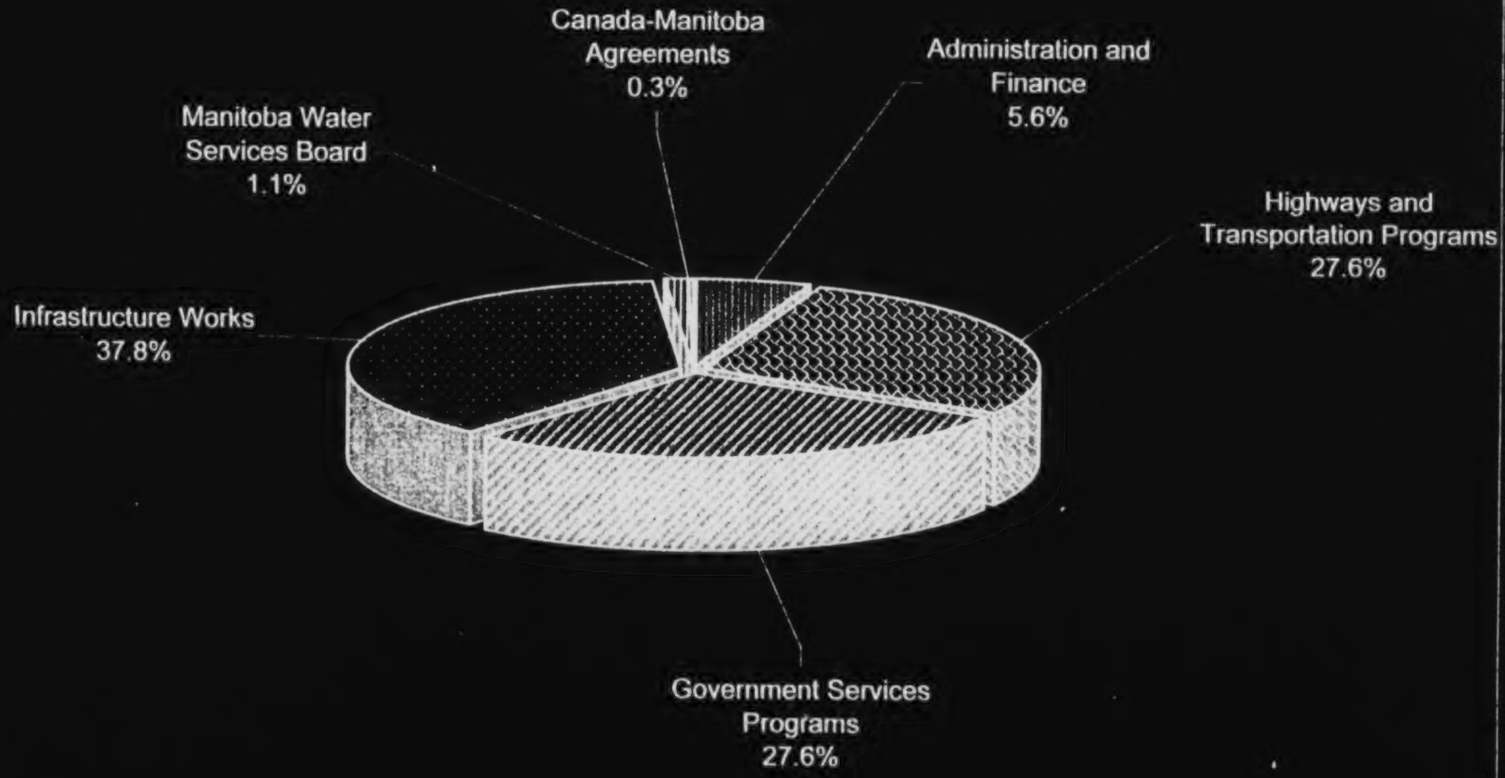
EXPLANATION:

1. Fractions of full-time equivalent represent weeks of employment. For example: 0.50 FTE means 26 weeks of employment.

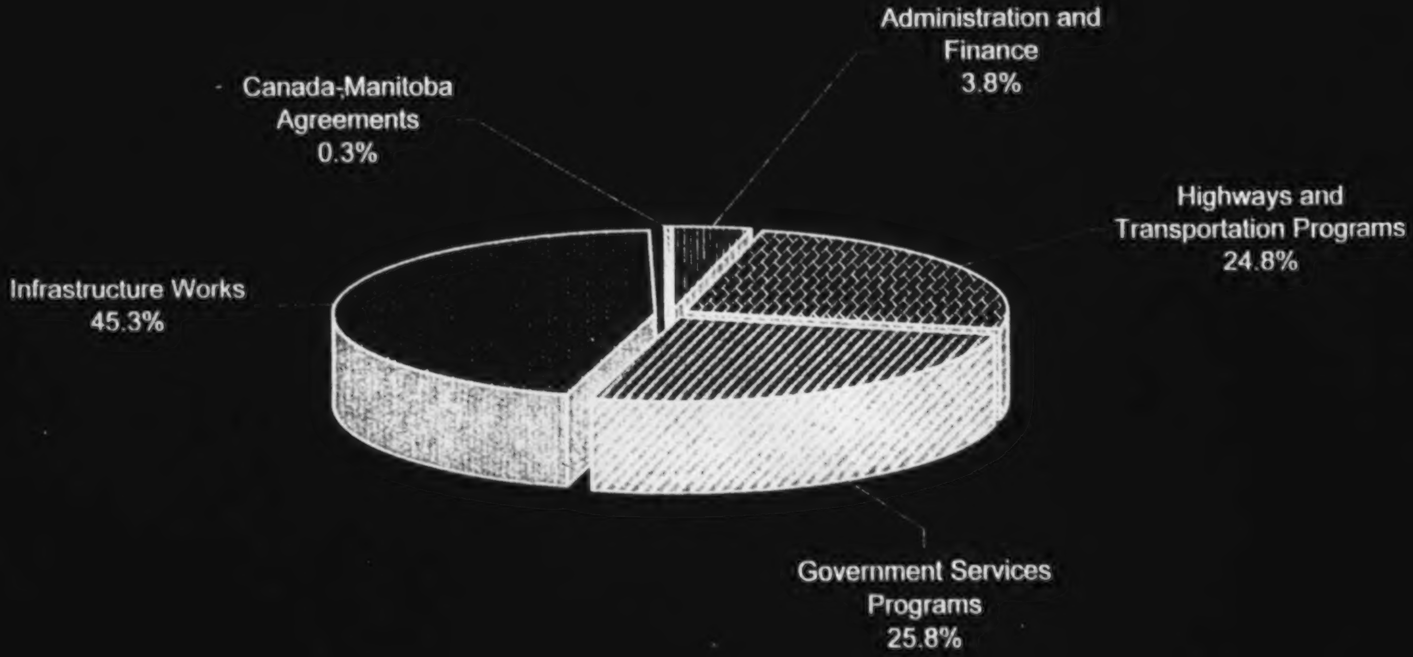
2. Reconciliation of Salary Amounts

Total Salary Costs per above	137,323.7
Employee Benefits	15,009.2
Allowance for Staff Turnover	(3,668.4)
Net Salary Costs per Schedule 5	148,664.5

Percentage Distribution of Salaries
Chart 2



Percentage Distribution of Full Time Equivalents
Chart 3



PART 2

PART A – PROGRAM AND FINANCIAL INFORMATION

Resolution No.	Approp. No.	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.1	1.	ADMINISTRATION AND FINANCE	**10,381.0**	10,006.2

- Coordinates the departmental administration and planning process, policies and programs, manages the communication and planning programs and provides for the departmental occupational safety and health and risk management programs.

- Develops and administers corporate financial policy and oversight, provides centralized accounting services, financial planning and review services and financial reporting services, administers the accommodation cost recovery program.

- Provides human resource management services in the areas of training, career counselling, resource planning, job classification, labour relations, staffing and payroll and benefits administration.
- Coordinates information systems activities within the department to ensure appropriate deployment of related resources in addressing management information needs.
- Provides administrative oversight for the Highway Traffic & Motor Transport Board, the Taxicab Board, the License Suspension Appeal Board, pay indemnities for the Land Value Appraisal Commission and provides for Lt. Governor's Office expense.

a) Minister's Salary	**31.0**	30.4
b) Executive Support	**1,054.8**	1,027.6
c) Administrative Services	**898.1**	868.0
d) Financial Services	**1,546.1**	1,512.6
e) Human Resource Services	**2,135.6**	1,991.5
f) Information Technology Services	**3,873.4**	3,756.2
g) Occupational Safety, Health and Risk Management	**514.6**	502.8
h) Lieutenant Governor's Office	**300.0**	289.7
i) Land Value Appraisal Commission	**27.4**	27.4
	10,381.0	10,006.2

SUB-APPROPRIATION 15-1A

MINISTER'S SALARY

Provides for the additional compensation to which an individual appointed to the Executive Council is entitled.

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**31.0**	1.00	30.4

SUB-APPROPRIATION 15-1B

EXECUTIVE SUPPORT

OBJECTIVES:

To provide executive management direction and monitoring for the Department.

To provide administrative support for the Minister, Deputy Minister and Associate Deputy Minister.

ACTIVITY IDENTIFICATION:

Advises the Minister on all aspects of policy affecting the Department.

Coordinates and manages the activities of the Department.

Provides administrative support for the offices of the Minister, Deputy Minister and Associate Deputy Minister.

EXPECTED RESULTS:

The development of departmental policy positions.

The management of departmental activities and projects.

The delivery of administrative services to the offices of the Minister, Deputy Minister and Associate Deputy Minister.

SUB-APPROPRIATION 15-1B

EXECUTIVE SUPPORT

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	2.00	305.6	2.00	298.4
Professional/Technical	2.00	113.5	2.00	109.5
Administrative Support	8.00	427.0	8.00	417.9
Employee Benefits	-	95.2	-	88.3
	12.00	941.3	12.00	914.1
Less: Allowance for Staff Turnover	-	(9.8)	-	(9.8)
Total Salaries & Employee Benefits	12.00	931.5	12.00	904.3
OTHER EXPENDITURES				
Transportation		39.2		39.2
Communication		25.6		25.6
Supplies and Services		30.9		30.9
Other Operating		27.6		27.6
Total Other Expenditures		123.3		123.3
TOTAL SUB-APPROPRIATION		1,054.8		1,027.6

SUB-APPROPRIATION 15-1C

ADMINISTRATIVE SERVICES

OBJECTIVES:

To develop, monitor and evaluate management policies, systems and procedures.

To meet the needs of internal clients for planning, information management, administrative policy and project support.

ACTIVITY IDENTIFICATION:

Provide corporate management direction through the Office of the Executive Director, Administration and Finance.

Provide internal client services in the following areas:

- Coordinate annual departmental planning activities, as well as integrating performance measurement activities.
- Manage the development and coordination of the department's major information documents and records, including annual plans, briefing books and accomplishment reports.
- Provide internal and external communication services and support; manage communication items such as the department's internet-intranet presence, the department newsletter, speaking notes and coordinated responses to information requests.
- Lead the development of administrative policies and procedures as required, and provide specialized administrative services such as FIPPA management.
- Provide project management services (facilitation, coordination, report preparation).

EXPECTED RESULTS:

Provision of effective and timely executive direction and support that enables the appropriate utilization and management of department resources.

Provision of services that internal clients agree are functional, relevant and of assistance in meeting their own objectives and requirements.

Completion of the annual planning process resulting in a current departmental record of budget, operations and information technology plans.

SUB-APPROPRIATION 15-1C

ADMINISTRATIVE SERVICES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**113.8**	1.00	111.0
Professional/Technical	**4.00**	**240.4**	4.00	228.0
Administrative Support	**6.00**	**272.6**	6.00	264.1
Employee Benefits	**-**	**70.5**	-	69.4
	11.00	**697.3**	11.00	672.5
Less: Allowance for Staff Turnover	**-**	**(12.0)**	-	(12.0)
Total Salaries & Employee Benefits	**11.00**	**685.3**	11.00	660.5
OTHER EXPENDITURES				
Transportation		**20.8**		20.8
Communication		**46.5**		46.5
Supplies and Services		**90.7**		85.4
Other Operating		**54.8**		54.8
Total Other Expenditures		**212.8**		207.5
TOTAL SUB-APPROPRIATION		**898.1**		868.0

SUB-APPROPRIATION 15-1D

FINANCIAL SERVICES

OBJECTIVES:

To maintain an active comptrollership function by ensuring that financial and administrative policies, services and reporting systems are both developed and administered to effectively meet management and internal requirements.

To provide central financial management services in accordance with governing legislation and to establish financial administration policies and procedures.

ACTIVITY IDENTIFICATION:

- Manage the departmental financial administrative processes and oversight function through management, comptrollership, accounting services, asset accounting, financial planning and review as well as managing the provincial accommodation cost recovery system.
- Provide comptrollership services including controlling, compliance and attest auditing, planning, advice/challenge services, archiving and training.
- Provide accounting services for the processing of financial documents, appropriation control, general ledger accounting, functional direction and financial systems development support.
- Provide asset accounting for the department's general and infrastructure assets.
- Provide financial planning and review for the compilation of the estimates and cash flows, budget analysis and a corporate review/challenge role.
- Maintain key activities essential to fulfilling requirements under the Financial Administration Act, The Appropriations Act(s), Treasury Board directives and central government and departmental policies.
- Maintain an accommodation cost recovery system with regular updates to reflect applicable rates used to process accommodation charges government wide.

EXPECTED RESULTS:

Provision of an active comptrollership function, ensuring that financial and administrative matters are handled effectively and efficiently, while complying with government policies and procedures.

Development and distribution of the Department's main estimates.

Improvement of fiscal management, accountability and control over departmental resources through enhancement of program and management reporting, and provision of timely and accurate decision making information to the departmental executive.

Provision of comprehensive and timely reports relative to departmental expenditures and revenues.

Delivery of an accommodation cost recovery process including establishing and amending relative policies and administrative procedures.

SUB-APPROPRIATION 15-1D

FINANCIAL SERVICES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/08	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**91.9**	1.00	89.4
Professional/Technical	**8.00**	**506.6**	8.00	492.7
Administrative Support	**10.00**	**484.5**	10.00	473.2
Employee Benefits	**-**	**116.4**	-	112.5
	19.00	**1,199.4**	19.00	1,167.8
Less: Allowance for Staff Turnover	**-**	**(30.0)**	-	(30.0)
Total Salaries & Employee Benefits	**19.00**	**1,169.4**	19.00	1,137.8
OTHER EXPENDITURES				
Transportation		**9.2**		9.2
Communication		**20.4**		20.4
Supplies and Services		**188.6**		186.7
Other Operating		**158.5**		158.5
Total Other Expenditures		**376.7**		374.8
TOTAL SUB-APPROPRIATION		**1,546.1**		1,512.6

SUB-APPROPRIATION 15-1E

HUMAN RESOURCE SERVICES

OBJECTIVES:

To effectively meet the human resource needs of the Department through the provision of comprehensive Human Resource programs, payroll and benefits administration employee information systems, workforce renewal and Employment Equity and Diversity initiatives.

ACTIVITY IDENTIFICATION:

Provides professional expertise to the department in the areas of human resource planning, training and development, recruitment and selection, classification, labour relations, employee relations, and pay and benefits documentation and administration. Represents the department in collective agreement bargaining with the Manitoba Government Employees Union (MGEU) and the Organization of Professional Engineers Employed by the Province of Manitoba (OPEEPM). Provides consultation and expertise in the areas of organizational design and change management.

Represents the department in all human resource initiatives with central/external agencies.

Coordinates and integrates the departmental Employment Equity program.

EXPECTED RESULTS:

To recruit qualified staff to employment opportunities using current assessment techniques that accurately match position and applicant knowledge, skills and abilities.

To classify new and changed positions under delegated and non-delegated authority to reflect appropriate and consistent classification within the department and throughout government.

To promote an employee relations environment that encourages early intervention and appropriate resolution of workplace issues.

To deliver payroll and benefit services to staff.

To develop and deliver in-house training programs and educational assistance programs to enhance the knowledge, skills and abilities of individuals; the corporate culture of the department and the sustainability of employment of department employees.

To provide Employment Equity Strategies to enhance the recruitment, promotion and retention of designated group employees.

SUB-APPROPRIATION 15-1E

HUMAN RESOURCE SERVICES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**84.6**	1.00	82.5
Professional/Technical	**13.00**	**854.1**	13.00	824.7
Administrative Support	**13.75**	**724.0**	13.75	694.1
Employee Benefits	**-**	**189.3**	-	156.5
	27.75	**1,852.0**	27.75	1,757.8
Less: Allowance for Staff Turnover	**-**	**(33.0)**	-	(33.0)
Total Salaries & Employee Benefits	**27.75**	**1,819.0**	27.75	1,724.8
OTHER EXPENDITURES				
Transportation		**27.0**		20.5
Communication		**46.2**		29.6
Supplies and Services		**134.3**		116.7
Other Operating		**109.1**		99.9
Total Other Expenditures		**316.6**		266.7
TOTAL SUB-APPROPRIATION		**2,135.6**		1,991.5

SUB-APPROPRIATION 15-1F

INFORMATION TECHNOLOGY SERVICES

OBJECTIVES:

To define, procure and manage automated and related manual information exchange and processing systems that meet the Department's changing needs.

ACTIVITY IDENTIFICATION:

ITSB provides information management and project management support to all branches and business units in the Department. The Branch supports business units from the conception of a business improvement opportunity or from the identification of a new or changed business requirement through implementation of the best solution, and management of the resulting systems.

Identification, procurement, implementation of business improvement initiatives – business/technical consulting, business process review, project management, business planning, risk management.

- Prepare department information and communication technology system plans.
- Provide consultative services to senior management and business units.
- Conduct business process analysis and recommend changes or improvements as appropriate.
- Define and manage the acquisition of automated information systems and equipment for the Department.
- Provide policy direction and training to staff for business systems management.
- Provide data stewardship, business resumption support, and general security awareness as it applies to information and communication technology within the Department and within the Government.
- Work closely with the Department of Science, Technology, Energy and Mines to coordinate the transition to central delivery of application development, delivery and maintenance services.

EXPECTED RESULTS:

Effective management and oversight of application development, delivery and maintenance services by the Department of Science, Technology, Energy and Mines as it pertains to Manitoba Infrastructure and Transportation.

Development of Departmental plans for the use of information technology to meet business requirements.

Definition and procurement of effective automated systems and facilities.

Implementation of improved or optimized business processes resulting from process evaluations and redevelopment.

Management and delivery of effective automation support functions.

SUB-APPROPRIATION 15-1F

INFORMATION TECHNOLOGY SERVICES

	Estimates of Expenditure 2007/08 FTE	Estimates of Expenditure 2007/08 $(000's)	Estimates of Expenditure 2006/07 FTE	Estimates of Expenditure 2006/07 $(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	93.3	1.00	91.0
Professional/Technical	14.00	2,409.0	14.00	2,351.5
Administrative Support	2.00	339.4	2.00	331.2
Employee Benefits	-	300.9	-	296.5
	17.00	3,142.6	17.00	3,070.2
Less: Allowance for Staff Turnover	-	(85.0)	-	(85.0)
Total Salaries & Employee Benefits	17.00 [1]	3,057.6	17.00	2,985.2
OTHER EXPENDITURES				
Transportation		9.8		9.8
Communication		45.2		45.2
Supplies and Services		537.3		492.5
Other Operating		223.5		223.5
Total Other Expenditures		815.8		771.0
TOTAL SUB-APPROPRIATION		3,873.4		3,756.2

Explanation:

[1] Salaries include funds for FTE's shown above as well as salary funds to be recovered by the Department of Energy, Science and Technology for FTE's transferred to that Department for the development and delivery of integrated information communication technology services for government.

SUB-APPROPRIATION 15-1G

OCCUPATIONAL SAFETY, HEALTH AND RISK MANAGEMENT

OBJECTIVES:

Management of risks to the department and the safety, health and well being of employees, visitors and the public arising out of the work activities performed by or on behalf of the Department.

ACTIVITY IDENTIFICATION:

Design, develop and maintain corporate occupational safety, health and risk management programs. Provide consultative and support services to the department in the areas which include: fleet and equipment operator safety; organizational health and wellness, and accident and injury claims management.

Facilitate the implementation of Phase II of the Certificate of Recognition (COR) Safety Program Audits to ensure full compliance with all applicable federal and provincial workplace safety and health acts and regulations. Facilitate the implementation of required COR training.

Develop and implement Corporate Ergonomics programs and supporting training curriculum.

Research, develop and review Safety, Health and Risk Management programs, policies and procedures.

Implement, coordinate and report on the Sustainable Development activities for the department.

Facilitate the department's participation in the development of the provincial government's Business Continuity Plan.

EXPECTED RESULTS:

Management of occupational safety and health risks, and hazards and reduction of related losses.

Compliance with all applicable federal and provincial workplace safety and health acts and regulations.

Training Standards that meet the requirements of all applicable federal and provincial workplace safety acts and regulations, and, the department's operational requirements.

Development of policies and processes to meet the department's accident and injury reduction targets.

SUB-APPROPRIATION 15-1G

OCCUPATIONAL SAFETY, HEALTH AND RISK MANAGEMENT

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**71.7**	1.00	70.0
Administrative Support	**6.00**	**321.6**	6.00	314.1
Employee Benefits	**-**	**43.7**	-	41.8
	7.00	**437.0**	7.00	425.9
Less: Allowance for Staff Turnover	**-**	**(2.0)**	-	(2.0)
Total Salaries & Employee Benefits	**7.00**	**435.0**	7.00	423.9
OTHER EXPENDITURES				
Transportation		**10.0**		10.0
Communication		**7.5**		7.5
Supplies and Services		**30.1**		29.4
Other Operating		**32.0**		32.0
Total Other Expenditures		**79.6**		78.9
TOTAL SUB-APPROPRIATION		**514.6**		502.8

SUB-APPROPRIATION 15-1H

LIEUTENANT GOVERNOR'S OFFICE

OBJECTIVES:

To provide support staff and related expenditures for operations of the Office of the Lieutenant Governor.

ACTIVITY IDENTIFICATION:

The Lieutenant Governor carries out a comprehensive program that includes receiving thousands of Manitobans per year at his official residence by hosting receptions and traveling throughout the province recognizing many achievements of Manitobans. The Lieutenant Governor summons and prorogues the Legislative Assembly, gives Royal Assent to Legislation and approves Orders-in-Council.

The Administration appropriation provides staff, office operating expenses, incidental and domestic allowances to enable the Lieutenant Governor to fulfil the official duties and functions of the position.

EXPECTED RESULTS:

The delivery of administrative services to the Office of the Lieutenant Governor.

SUB-APPROPRIATION 15-1H

LIEUTENANT GOVERNOR'S OFFICE

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**68.2**	1.00	66.5
Professional	**2.00**	**111.0**	2.00	108.4
Administrative Support	-	-	-	-
Employee Benefits	-	**20.3**	-	18.5
	3.00	**199.5**	3.00	193.4
Less: Allowance for Staff Turnover		**(2.1)**		(2.1)
Total Salaries & Employee Benefits	**3.00**	**197.4**	3.00	191.3
OTHER EXPENDITURES				
Transportation		**24.9**		23.9
Communication		**25.8**		22.6
Supplies and Services		**42.5**		42.5
Other Operating		**9.4**		9.4
Total Other Expenditures		**102.6**		98.4
TOTAL SUB-APPROPRIATION		**300.0**		289.7

SUB-APPROPRIATION 15-1I

LAND VALUE APPRAISAL COMMISSION

OBJECTIVES:

To act as an independent group to review government land purchases and expropriations in accordance with the Land Acquisition Act and the Expropriation Act.

ACTIVITY IDENTIFICATION:

Determines and certifies due compensation for the acquisition of land by any designated authority with the power of purchase or expropriation.

Provides "Reasons" with respect to decisions involving contentious matters for publishing in the Canada Law Book - "Land Compensation Reports".

Reviews land transfer agreements handled by Land Management Services with values in excess of predetermined amounts in an administrative rather than adjudicatory role.

EXPECTED RESULTS:

Issuance of certificates within 14 days of a hearing including fair market value and award of due compensation for any losses, damages and costs incurred.

Public hearings within 2 weeks after receipt of a request involving an agreement and within 8 weeks for a non-agreement.

SUB-APPROPRIATION 15-1I

LAND VALUE APPRAISAL COMMISSION

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
Total Other Expenditures		**27.4**		27.4
TOTAL SUB-APPROPRIATION		**27.4**		27.4

Resolution No.	Approp. No.	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.2	2.	HIGHWAYS AND TRANSPORTATION PROGRAMS	**73,483.2**	70,153.9

- Provides central management services and specialized functional support in contract administration, design and engineering to the Department's construction, maintenance and preservation programs, water control and structures, winter roads, waterway maintenance and municipal assistance programs.
- Provides for safe movement of vehicular traffic on Manitoba Highways by the enforcement of safety regulations.
- Provides program management, planning and highway design to support the development of the primary and secondary roads system.
- Provides for the operation and maintenance of provincial airports and ferries in Northern Manitoba.
- Provides technical services in materials engineering activities and traffic engineering.
- Provides policy advice, planning, research and co-ordination for all modes of freight and passenger activity. Provides federal/ provincial, inter-provincial and industry liaison.
- Provides funding to Manitoba Public Insurance for the licencing of drivers and vehicles and collects revenues provided for in The Highway Traffic Act.
- Regulates motor carriers, administers The Highway Protection, Highway Traffic and Off-Road Vehicles Acts; provides an appeal procedure for citizens whose driving privileges have been suspended; regulates taxicab, limousine and handivan licencing within the City of Winnipeg.

Resolution No.	Approp. No.	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.2	2.	HIGHWAYS AND TRANSPORTATION PROGRAMS	**73,483.2**	70,153.9
		a) Division Executive Office	**1,014.3**	953.0
		b) Operations and Contracts	**3,729.1**	3,761.0
		c) Water Control and Structures	**2,397.2**	2,781.4
		d) Motor Carrier Safety and Regulation	**5,947.1**	5,533.5
		e) Regional Offices		
		1) Eastern Region Office	**3,522.2**	3,397.0
		2) South Central Region Office	**3,084.5**	2,953.0
		3) South Western Region Office	**3,313.9**	3,195.9
		4) West Central Region Office	**2,582.1**	2,407.3
		5) Northern Region Office	**2,704.6**	2,529.5
		6) Regional Water Operations	**1,685.0**	1,556.3
		7) Less: Recoverable from other appropriations	**(2,044.4)**	(1,535.4)
		f) Other Jurisdictions	**3,039.4**	1,520.6
		g) Planning and Design	**2,566.1**	2,393.3
		h) Northern Airports and Marine Services	**9,471.9**	8,740.6
		i) Materials Engineering	**2,040.5**	1,800.1
		j) Traffic Engineering	**1,336.9**	1,367.3
		k) Transportation Policy	**4,454.5**	4,196.8
		l) Manitoba Public Insurance Agreement	**21,197.4**	21,197.4
		m) Boards and Committees		
		1) Motor Transport and Highway Traffic Boards	**430.2**	421.9
		2) Licence Suspension Appeal Board and Medical Review Committee	**342.5**	334.7
		3) Taxicab Board	**668.2**	648.7
			73,483.2	70,153.9

SUB-APPROPRIATION 15-2A

DIVISION EXECUTIVE OFFICE

OBJECTIVES:

To provide management direction to the Engineering and Operations Division.

To ensure the effective and efficient delivery of the Department's construction, maintenance, preservation and municipal assistance programs throughout the province.

To ensure the effective and efficient delivery of the ferry service and provincial airport programs.

To establish effective environmental standards for use of resources and materials.

ACTIVITY IDENTIFICATION:

Provides management of the Department's road construction, maintenance and preservation programs delivered through the five regions.

Provides management of the Department's water control and structure maintenance, preservation and construction.

Provides management of the Department's provincial airport system and marine operations.

Provides administrative support to Branch managers.

Monitors effectiveness of standards, services and facilities within the jurisdiction of the Division.

EXPECTED RESULTS:

Adherence to prescribed standards, specifications, procedures and budgetary considerations.

Effective delivery of the road, water control and structure and airfield construction, maintenance and preservation programs in all regions of the Province to allow safe, efficient and convenient movement of people and goods.

Effective delivery of ferry service throughout the Province.

Elimination or minimization of adverse environmental impacts through province-wide conformance with program standards respecting resource conservation, waste management, and safe handling and storage of materials and chemicals.

SUB-APPROPRIATION 15-2A

DIVISION EXECUTIVE OFFICE

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**3.00**	**308.5**	3.00	300.9
Professional/Technical	**3.00**	**194.3**	3.00	189.5
Administrative Support	**6.00**	**326.7**	6.00	317.8
Employee Benefits	**-**	**81.6**	-	81.6
	12.00	**911.1**	12.00	889.8
Less: Allowance for Staff Turnover	**-**	**(10.0)**	-	(10.0)
Total Salaries & Employee Benefits	**12.00**	**901.1**	12.00	879.8
OTHER EXPENDITURES				
Transportation		**38.0**		18.0
Communication		**16.0**		11.0
Supplies and Services		**14.0**		9.0
Other Operating		**45.2**		35.2
Total Other Expenditures		**113.2**		73.2
TOTAL SUB-APPROPRIATION		**1,014.3**		953.0

SUB-APPROPRIATION 15-2B

OPERATIONS AND CONTRACTS

OBJECTIVES:

To ensure the timely preparation, advertising, awarding and payment of contracts pertaining to construction, maintenance and preservation activities.

To ensure that effective standards, specifications and procedures are in place and adhered to in the delivery of the construction, maintenance and preservation programs.

ACTIVITY IDENTIFICATION:

Administers contracts, including setting specifications, preparing tender and contract documents, advertising, awarding contracts, and processing final contract payments.

Establishes effective standards, specifications and procedures for the use of environmental resources, materials and management of wastes.

Establishes province wide standards, specifications and procedures for the construction, maintenance and preservation programs.

Closely monitors the quality, quantity, cost, progress and delivery of the construction, maintenance and preservation programs through various quality assurance systems and ensures an acceptable level of technical training.

EXPECTED RESULTS:

Fair, consistent and enforceable contracts that properly protect government interests and objectives.

Timely preparation, advertising, awarding and payment of contracts for construction, maintenance and preservation projects in Manitoba.

Adherence to prescribed construction, maintenance and preservation standards, specifications, procedures, and budgetary considerations.

SUB-APPROPRIATION 15-2B

OPERATIONS AND CONTRACTS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**6.00**	**446.8**	6.00	425.8
Professional/Technical	**29.00**	**1,798.8**	29.00	1,730.8
Administrative Support	**17.00**	**807.7**	17.00	786.7
Employee Benefits	**-**	**320.0**	-	315.0
	52.00	**3,373.3**	52.00	3,258.3
Less: Allowance for Staff Turnover	**-**	**(100.0)**	-	(100.0)
Total Salaries & Employee Benefits	**52.00**	**3,273.3**	52.00	3,158.3
OTHER EXPENDITURES				
Grants		**62.5**		62.5
Transportation		**97.2**		97.2
Communication		**112.9**		112.9
Supplies and Services		**302.1**		299.0
Minor Capital		**16.0**		16.0
Other Operating		**240.1**		240.1
Total Other Expenditures		**830.8**		827.7
Total Gross Expenditures		**4,104.1**		3,986.0
Less: Recoverable from other Appropriations		**(375.0)**		(225.0)
TOTAL SUB-APPROPRIATION		**3,729.1**		3,761.0

SUB-APPROPRIATION 15-2C

WATER CONTROL AND STRUCTURES

OBJECTIVES:

To ensure safe and effective provincial water control structures and bridge infrastructure, through efficient delivery of inspection, planning, design, maintenance, rehabilitation and construction activities.

ACTIVITY IDENTIFICATION:

Design and prepare detailed plans and specifications for water control structures and bridges.

Supervise the construction of water control structures and bridges, including grade separation structures, overhead sign structures, large culverts and other miscellaneous structures.

Rate the capacity of highway bridges/structures for increased allowable highway loading and special permit overloads.

Inspect, monitor, maintain and rehabilitate condition of water control and structures, including bridges and large culverts.

Respond to water control and bridge infrastructure issues during emergency situations, e.g. floods.

Provide water control and structures engineering technical advice and recommendations to other government agencies and jurisdictions on hydraulics, soil investigation and analysis, and structural matters.

EXPECTED RESULTS:

Provide an economical and sustainable network of water control and structures through the planning, design, rehabilitation and construction to current standards.

Maintain the safety and integrity of existing water control and structures infrastructure.

SUB-APPROPRIATION 15-2C

WATER CONTROL AND STRUCTURES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	94.5	1.00	92.2
Professional/Technical	34.00	2,636.4	32.00	2,356.8
Administrative Support	3.00	125.9	3.00	122.7
Employee Benefits	-	281.1	-	253.5
	38.00	3,137.9	36.00	2,825.2
Less: Allowance for Staff Turnover	-	(107.2)	-	(107.2)
Total Salaries & Employee Benefits	38.00 [1]	3,030.7	36.00	2,718.0
OTHER EXPENDITURES				
Transportation		113.9		33.9
Communication		46.8		46.8
Supplies and Services		210.2		183.3
Minor Capital		13.2		13.2
Other Operating		186.9		183.2
Total Other Expenditures		571.0 [2]		460.4
Total Gross Expenditures		3,601.7		3,178.4
Less: Recoverable from other Appropriations		(1,204.5) [3]		(397.0)
TOTAL SUB-APPROPRIATION		2,397.2		2,781.4

Explanation:

[1] Additional Engineer positions to support the bridge inspection program and functional and detailed design programs.

[2] Increase in operating costs incurred to support the construction programs.

[3] Increased recovery of direct engineering salary and operating costs, reallocated to the appropriate programs.

SUB-APPROPRIATION 15-2D

MOTOR CARRIER SAFETY AND REGULATION

OBJECTIVES:

To enhance public safety through the development, communication and administration of commercial motor carrier regulatory and safety services in a manner that protects highway infrastructure, supports sustainable development, and promotes Manitoba's economy.

ACTIVITY IDENTIFICATION:

Compliance & Regulatory Services (CRS) develops, administers and monitors programs relative to the commercial motor carrier industry, including vehicle weights and dimensions, Commercial Vehicle Safety Alliance (CVSA), Mechanical Truck Safety Inspection Program, load securement, dangerous goods, licensing, the National Safety Code, and the Spring Road Restrictions Program. CRS develops, issues, and administers oversize and overweight permit policies; collects single trip, fuel tax, permit, and authority fees. CRS also assists in the development and implementation of the annual MIT Spring Road Restrictions Program.

Transportation Safety & Regulation (TSR) maintains a carrier profile system (CPS) that captures data on railroad and motor carrier demographics, vehicles, commodities, dangerous goods, roadside inspections, convictions accidents, liability insurance, investigations and facility audit results. TSR administers a safety fitness test upon entry to the industry for commercial motor carriers and assigns safety ratings through the Safety Fitness Certificate Program. It also provides a comprehensive safety program for monitoring and regulating the performance of short line intra-provincial railways. TSR monitors insurance records for public liability and property damage for motor carriers. TSR delivers a facility audit program to effect improvement of motor carriers' safety operations.

EXPECTED RESULTS:

Compliance with regulatory and safety initiatives; preservation of Manitoba's highway infrastructure investment; the enhancement of public safety; enhanced economic viability for Manitoba businesses dependent on the trucking industry through the development of special programs.

Reduction in the number of commercial vehicle collisions, injuries and fatalities through enhanced monitoring and evaluation of commercial carrier safety programs and fitness ratings; improved enforcement of provincial and federal legislation; inter-jurisdictional exchange of commercial vehicle information and educational awareness programs.

SUB-APPROPRIATION 15-2D

MOTOR CARRIER SAFETY AND REGULATION

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	2.00	169.2	2.00	165.0
Technical/Professional	47.00	2,592.4	47.00	2,457.0
Administrative Support	28.31	1,471.2	28.31	1,429.3
Employee Benefits	-	406.6	-	362.1
	77.31	4,639.4	77.31	4,413.4
Less: Allowance for Staff Turnover	-	(140.0)	-	(140.0)
Total Salaries & Employee Benefits	77.31	4,499.4	77.31	4,273.4
OTHER EXPENDITURES				
Transportation		354.1		331.1
Communication		142.8		123.6
Supplies and Services		418.8		394.0
Other Operating		532.0		411.4
Total Other Expenditures		1,447.7		1,260.1
TOTAL SUB-APPROPRIATION		5,947.1		5,533.5

SUB-APPROPRIATION 15-2E-1

EASTERN REGION OFFICE

OBJECTIVES:

To effectively develop and deliver the road construction, maintenance and preservation programs in the region, including Northern winter roads where applicable, ensuring that projects and activities are carried out to departmental standards and incorporate the principles of sustainable development.

ACTIVITY IDENTIFICATION:

Coordinate engineering, construction and preservation supervision and maintenance operations for highway programs in the region, and where applicable, on the Northern winter road network. Monitor contract work to ensure quality control and adherence to specifications and standards.

Liaise with central office to ensure uniformity and consistency with respect to policy, standards, procedures, and communications with stakeholders, including the media. Prepare project proposals and priorities within the region and provide timely information and updates on issues as required.

Conduct road maintenance and preservation activities in an environmentally sound and economically sustainable manner by reclaiming and recycling materials, by operating equipment in a cost-effective manner and by providing for effective material storage and waste management.

Coordinate and manage all regional non-program work with respect to land development, utility installations, environmental issues, right-of-way, adjacent control areas, noise attenuation, and other use applications and issues. Actively promote and participate in innovative alternative capital funding partnerships for provincial roads.

Manage all financial, occupational safety and health, risk management, human resource, and general administration for the region.

EXPECTED RESULTS:

All provincial highways and roads in the region are constructed, upgraded and maintained to a standard that provides for the safe, efficient and convenient movement of people, goods and services and promotes sustainable economic growth within given budgetary confinements.

Highway infrastructure is protected through appropriate review and enforcement of related Acts with respect to Right-Of-Way management, including the appropriate review and processing of requests for access, underground utilities, and structures.

Project proposals for future consideration are identified and prioritized. Effective planning and programming capabilities and sound financial and management control are in place.

SUB-APPROPRIATION 15-2E-1

EASTERN REGION OFFICE

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**94.4**	1.00	92.0
Technical/Professional	**32.00**	**2,007.7**	32.00	1,918.5
Administrative Support	**13.00**	**505.7**	13.00	479.8
Employee Benefits	**-**	**258.1**	-	251.6
	46.00	**2,865.9**	46.00	2,741.9
Less: Allowance for Staff Turnover	**-**	**(115.2)**	-	(115.2)
Total Salaries & Employee Benefits	**46.00**	**2,750.7**	46.00	2,626.7
OTHER EXPENDITURES				
Transportation		**165.7**		165.7
Communication		**65.7**		65.7
Supplies and Services		**368.2**		391.2
Minor Capital		**29.8**		5.6
Other Operating		**142.1**		142.1
Total Other Expenditures		**771.5**		770.3
TOTAL SUB-APPROPRIATION		**3,522.2**		3,397.0

SUB-APPROPRIATION 15-2E-2

SOUTH CENTRAL REGION OFFICE

OBJECTIVES:

To effectively develop and deliver the road construction, maintenance and preservation programs in the region, including Northern winter roads where applicable, ensuring that projects and activities are carried out to departmental standards and incorporate the principles of sustainable development.

ACTIVITY IDENTIFICATION:

Coordinate engineering, construction and preservation supervision and maintenance operations for highway programs in the region, and where applicable, on the Northern winter road network. Monitor contract work to ensure quality control and adherence to specifications and standards.

Liaise with central office to ensure uniformity and consistency with respect to policy, standards, procedures, and communications with stakeholders, including the media. Prepare project proposals and priorities within the region and provide timely information and updates on issues as required.

Conduct road maintenance and preservation activities in an environmentally sound and economically sustainable manner by reclaiming and recycling materials, by operating equipment in a cost-effective manner and by providing for effective material storage and waste management.

Coordinate and manage all regional non-program work with respect to land development, utility installations, environmental issues, right-of-way, adjacent control areas, noise attenuation, and other use applications and issues. Actively promote and participate in innovative alternative capital funding partnerships for provincial roads.

Manage all financial, occupational safety and health, risk management, human resource, and general administration for the region.

EXPECTED RESULTS:

All provincial highways and roads in the region are constructed, upgraded and maintained to a standard that provides for the safe, efficient and convenient movement of people, goods and services and promotes sustainable economic growth within given budgetary confinements.

Highway infrastructure is protected through appropriate review and enforcement of related Acts with respect to Right-Of-Way management, including the appropriate review and processing of requests for access, underground utilities, and structures.

Project proposals for future consideration are identified and prioritized. Effective planning and programming capabilities and sound financial and management control are in place.

SUB-APPROPRIATION 15-2E-2

SOUTH CENTRAL REGION OFFICE

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	94.5	1.00	92.1
Technical/Professional	26.00	1,653.5	26.00	1,584.3
Administrative Support	13.00	544.4	13.00	516.0
Employee Benefits	-	226.2	-	222.7
	40.00	2,518.6	40.00	2,415.1
Less: Allowance for Staff Turnover	-	(116.3)	-	(116.3)
Total Salaries & Employee Benefits	40.00	2,402.3	40.00	2,298.8
OTHER EXPENDITURES				
Transportation		170.3		170.3
Communication		47.9		47.9
Supplies and Services		271.8		264.4
Minor Capital		20.9		1.9
Other Operating		171.3		169.7
Total Other Expenditures		682.2		654.2
TOTAL SUB-APPROPRIATION		3,084.5		2,953.0

SUB-APPROPRIATION 15-2E-3

SOUTH WESTERN REGION OFFICE

OBJECTIVES:

To effectively develop and deliver the road construction, maintenance and preservation programs in the region, including Northern winter roads where applicable, ensuring that projects and activities are carried out to departmental standards and incorporate the principles of sustainable development.

ACTIVITY IDENTIFICATION:

Coordinate engineering, construction and preservation supervision and maintenance operations for highway programs in the region, and where applicable, on the Northern winter road network. Monitor contract work to ensure quality control and adherence to specifications and standards.

Liaise with central office to ensure uniformity and consistency with respect to policy, standards, procedures, and communications with stakeholders, including the media. Prepare project proposals and priorities within the region and provide timely information and updates on issues as required.

Conduct road maintenance and preservation activities in an environmentally sound and economically sustainable manner by reclaiming and recycling materials, by operating equipment in a cost-effective manner and by providing for effective material storage and waste management.

Coordinate and manage all regional non-program work with respect to land development, utility installations, environmental issues, right-of-way, adjacent control areas, noise attenuation, and other use applications and issues. Actively promote and participate in innovative alternative capital funding partnerships for provincial roads.

Manage all financial, occupational safety and health, risk management, human resource, and general administration for the region.

EXPECTED RESULTS:

All provincial highways and roads in the region are constructed, upgraded and maintained to a standard that provides for the safe, efficient and convenient movement of people, goods and services and promotes sustainable economic growth within given budgetary confinements.

Highway infrastructure is protected through appropriate review and enforcement of related Acts with respect to Right-Of-Way management, including the appropriate review and processing of requests for access, underground utilities, and structures.

Project proposals for future consideration are identified and prioritized. Effective planning and programming capabilities and sound financial and management control are in place.

SUB-APPROPRIATION 15-2E-3

SOUTH WESTERN REGION OFFICE

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	94.5	1.00	92.1
Technical/Professional	26.00	1,802.0	26.00	1,661.3
Administrative Support	15.00	568.5	15.00	598.7
Employee Benefits	-	247.0	-	245.3
	42.00	2,712.0	42.00	2,597.4
Less: Allowance for Staff Turnover	-	(116.8)	-	(116.8)
Total Salaries & Employee Benefits	42.00	2,595.2	42.00	2,480.6
OTHER EXPENDITURES				
Transportation		191.4		191.4
Communication		69.5		69.5
Supplies and Services		294.2		300.4
Minor Capital		13.5		6.5
Other Operating		150.1		147.5
Total Other Expenditures		718.7		715.3
TOTAL SUB-APPROPRIATION		3,313.9		3,195.9

SUB-APPROPRIATION 15-2E-4

WEST CENTRAL REGION OFFICE

OBJECTIVES:

To effectively develop and deliver the road construction, maintenance and preservation programs in the region, including Northern winter roads where applicable, ensuring that projects and activities are carried out to departmental standards and incorporate the principles of sustainable development.

ACTIVITY IDENTIFICATION:

Coordinate engineering, construction and preservation supervision and maintenance operations for highway programs in the region, and where applicable, on the Northern winter road network. Monitor contract work to ensure quality control and adherence to specifications and standards.

Liaise with central office to ensure uniformity and consistency with respect to policy, standards, procedures, and communications with stakeholders, including the media. Prepare project proposals and priorities within the region and provide timely information and updates on issues as required.

Conduct road maintenance and preservation activities in an environmentally sound and economically sustainable manner by reclaiming and recycling materials, by operating equipment in a cost-effective manner and by providing for effective material storage and waste management.

Coordinate and manage all regional non-program work with respect to land development, utility installations, environmental issues, right-of-way, adjacent control areas, noise attenuation, and other use applications and issues. Actively promote and participate in innovative alternative capital funding partnerships for provincial roads.

Manage all financial, occupational safety and health, risk management, human resource, and general administration for the region.

EXPECTED RESULTS:

All provincial highways and roads in the region are constructed, upgraded and maintained to a standard that provides for the safe, efficient and convenient movement of people, goods and services and promotes sustainable economic growth within given budgetary confinements.

Highway infrastructure is protected through appropriate review and enforcement of related Acts with respect to Right-Of-Way management, including the appropriate review and processing of requests for access, underground utilities, and structures.

Project proposals for future consideration are identified and prioritized. Effective planning and programming capabilities and sound financial and management control are in place.

SUB-APPROPRIATION 15-2E-4

WEST CENTRAL REGION OFFICE

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	94.2	1.00	91.9
Technical/Professional	19.00	1,300.3	19.00	1,235.8
Administrative Support	12.00	476.6	12.00	451.8
Employee Benefits	-	188.9	-	188.9
	32.00	2,060.0	32.00	1,968.4
Less: Allowance for Staff Turnover	-	(100.0)	-	(100.0)
Total Salaries & Employee Benefits	32.00	1,960.0	32.00	1,868.4
OTHER EXPENDITURES				
Transportation		176.4		152.4
Communication		39.2		39.2
Supplies and Services		242.2		214.0
Minor Capital		20.7		5.7
Other Operating		143.6		127.6
Total Other Expenditures		622.1		538.9
TOTAL SUB-APPROPRIATION		2,582.1		2,407.3

SUB-APPROPRIATION 15-2E-5

NORTHERN REGION OFFICE

OBJECTIVES:

To effectively develop and deliver the road construction, maintenance and preservation programs in the region, including Northern winter roads where applicable, ensuring that projects and activities are carried out to departmental standards and incorporate the principles of sustainable development.

ACTIVITY IDENTIFICATION:

Coordinate engineering, construction and preservation supervision and maintenance operations for highway programs in the region, and where applicable, on the Northern winter road network. Monitor contract work to ensure quality control and adherence to specifications and standards.

Liaise with central office to ensure uniformity and consistency with respect to policy, standards, procedures, and communications with stakeholders, including the media. Prepare project proposals and priorities within the region and provide timely information and updates on issues as required.

Conduct road maintenance and preservation activities in an environmentally sound and economically sustainable manner by reclaiming and recycling materials, by operating equipment in a cost-effective manner and by providing for effective material storage and waste management.

Coordinate and manage all regional non-program work with respect to land development, utility installations, environmental issues, right-of-way, adjacent control areas, noise attenuation, and other use applications and issues. Actively promote and participate in innovative alternative capital funding partnerships for provincial roads.

Manage all financial, occupational safety and health, risk management, human resource, and general administration for the region.

EXPECTED RESULTS:

All provincial highways and roads in the region are constructed, upgraded and maintained to a standard that provides for the safe, efficient and convenient movement of people, goods and services and promotes sustainable economic growth within given budgetary confinements.

Highway infrastructure is protected through appropriate review and enforcement of related Acts with respect to Right-Of-Way management, including the appropriate review and processing of requests for access, underground utilities, and structures.

Project proposals for future consideration are identified and prioritized. Effective planning and programming capabilities and sound financial and management control are in place.

SUB-APPROPRIATION 15-2E-5

NORTHERN REGION OFFICE

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	94.4	1.00	92.1
Technical/Professional	16.00	1,244.2	16.00	1,201.1
Administrative Support	11.00	517.4	11.00	492.8
Employee Benefits	-	187.3	-	187.3
	28.00	2,043.3	28.00	1,973.3
Less: Allowance for Staff Turnover	-	(96.4)	-	(96.4)
Total Salaries & Employee Benefits	28.00	1,946.9	28.00	1,876.9
OTHER EXPENDITURES				
Transportation		249.0		249.0
Communication		26.2		26.2
Supplies and Services		273.5		243.6
Minor Capital		41.5		1.5
Other Operating		167.5		132.3
Total Other Expenditures		757.7		652.6
TOTAL SUB-APPROPRIATION		2,704.6		2,529.5

SUB-APPROPRIATION 15-2E-6

REGIONAL WATER OPERATIONS

OBJECTIVES:

To deliver the maintenance and capital programs for maintaining, refurbishing and reconstructing provincial waterway, flood control and dam infrastructure (dams, reservoirs).

ACTIVITY IDENTIFICATION:

Provide technical and survey services for third order or above drains where necessary for clean out or new construction. Provide technical and survey services to Rural Municipalities, Conservation Districts and Manitoba Conservation for drainage works.

Provide the Department of Water Stewardship with survey services for drainage applications and enforcement, snow survey data for flood forecasting, waterway capacity analysis and input into litigation and correspondence. Provide design and construction services to the Department of Conservation for the dike at Spruce Woods, sewage lagoons, pump house on a cost recovery basis.

Provide summer maintenance services including, drain clean-outs, routine annual maintenance on water control works, including mechanical tune-ups to equipment like pumping stations and control structure - culvert gates, and mowing back of vegetation from drains, culverts and other works that need to be obstruction free to operate.

Operate water control works including mechanical operating services for control structures, pumping stations and mobile pumping units, regulation and monitoring of all water control works to ensure the needed water control effect is achieved, complete agreements for utilities right-of-ways under Water Stewardship land and waterways, manage leases to permit hay harvesting from drains, complete work as directed by Water Stewardship for water supply and regulation purposes, and investigate and respond to customer requests for service, including approximately 300 pieces of correspondence annually. Provide fall shut-down, over-wintering and winter maintenance services to mechanical water control works and other works where needed. Provide on-going works monitoring and forecasting services over the winter.

Provide spring run-off – flood response services including activation and operation of flood control works, dike construction and ice breaking. Under the direction of the Department of Water Stewardship, provide onsite flood response coordination and or construction of earthen/sand bag dikes, operation of water control structures for flood control, and closing and opening of ring dikes. Provide on-site technical support to municipalities for flood response.

EXPECTED RESULTS:

Water and flood control works that:

- operate and are maintained in accordance with established policies and procedures;
- contribute to the amount of productive agricultural land;
- reduce and prevent the impacts of flooding and claims related to damage; and
- support the orderly development of the system of drainage within the Province.

SUB-APPROPRIATION 15-2E-6

REGIONAL WATER OPERATIONS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**89.0** [1]	1.00	47.2
Technical/Professional	**12.00**	**791.6**	12.00	747.3
Administrative Support	**4.00**	**205.6**	4.00	197.5
Employee Benefits		**111.6**		106.7
	17.00	**1,197.8**	17.00	1,098.7
Less: Allowance for Staff Turnover	**-**	**(93.5)**	-	(93.5)
Total Salaries & Employee Benefits	**17.00**	**1,104.3**	17.00	1,005.2
OTHER EXPENDITURES				
Transportation		250.0		245.0
Communication		60.0		44.0
Supplies and Services		140.0		140.0
Minor Capital		36.0		36.0
Other Operating		94.7		86.1
Total Other Expenditures		**580.7**		551.1
TOTAL SUB-APPROPRIATION		**1,685.0**		1,556.3

Explanation:

[1] Technical position reclassified for Director of Water Operations

SUB-APPROPRIATION 15-2E-7

RECOVERABLE FROM OTHER APPROPRIATIONS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
Less: Recoverable from other appropriations		**(2,044.4)** [1]		(1,535.4)

Explanation:

[1] Increased recovery of direct engineering salary and operating costs incurred to deliver the preservation and construction programs.

SUB-APPROPRIATION 15-2F

OTHER JURISDICTIONS

OBJECTIVES:

To provide specialized services to other government departments, and other jurisdictions such as Cities, Towns, Villages, Municipalities, Local Government Districts, government agencies, crown corporations and the Federal Government.

ACTIVITY IDENTIFICATION:

Provides road construction and maintenance services to other jurisdictions on a 100% cost recoverable basis.

Provides specialized equipment services not readily available from the private sector on a 100% cost recoverable basis.

Provides for construction programs of other jurisdictions to be incorporated into provincial construction projects on a 100% cost recoverable basis.

Provides repairs to highway installations, structures and pavements damaged by accidents and utility installation on a 100% cost recoverable basis.

EXPECTED RESULTS:

The delivery of services to other jurisdictions lacking technical expertise and resources.

The development of coordinated construction projects to provide for more cost-effective construction.

More convenient and efficient delivery of construction and maintenance services in remote areas of the Province where the Department is the only service provider.

Restoration of highway infrastructure and structures to acceptable standards.

SUB-APPROPRIATION 15-2F

OTHER JURISDICTIONS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Professional/Technical	13.00	644.5	13.00	625.7
Employee Benefits		68.4		68.4
	13.00	712.9	13.00	694.1
Less: Allowance for Staff Turnover	-	(50.0)	-	(50.0)
Total Salaries & Employee Benefits	13.00	662.9	13.00	644.1
OTHER EXPENDITURES				
Total Other Expenditures		2,876.5 [1]		1,376.5
Total Gross Expenditures		3,539.4		2,020.6
Less: Recoverable from other Government Departments		(500.0)		(500.0)
NET EXPENDITURES		3,039.4		1,520.6

Explanation:

[1] A $1.5M increase in engineering costs and supervision services provided for the Wuskwatim Road project will be recovered from Manitoba Hydro.

SUB-APPROPRIATION 15-2G

PLANNING AND DESIGN

OBJECTIVES:

To plan, design and protect the existing and future highway system by consideration of safety, traffic demand, engineering, socio-economic factors, and the environment.

ACTIVITY IDENTIFICATION:

Manage the environmental approval process on behalf of the Department and provide policy direction and support in the area of construction related environmental needs.

Manage the access and development control program on the provincial highway system for the Department.

Establish policies, procedures and guidelines and provide policy direction for the placement of utilities on and adjacent to the provincial highway system.

Manage the Department's developer pay program for on-highway improvements required as a condition of access/development permits and subdivision approvals.

Review land development proposals adjacent to the provincial highway system and provide recommendations related to their compatibility with current and future highway system requirements.

Provide drafting, mapping, and photogrammetry services and maintains central plan file for highway engineering drawings legal plans.

Provide policy direction and support in the area of highway geometric design. Undertake quality assurance reviews of highway designs. Establish design standards, prepares highway design and bridge width criteria for provincial highways. Undertake functional design studies for the Department as a means of facilitating long range highway planning.

EXPECTED RESULTS:

Delivery of planning, design and environmental licensing services which result in a highway network which is safe, efficient, convenient, environmentally compatible and contributes to the sustainable economic and social development of Manitoba.

Represent the Department to Provincial Boards exercising authority over land use control and access along PTH's and administration of that authority on Provincial Roads.

Production of Manitoba's Official Highway Map.

SUB-APPROPRIATION 15-2G

PLANNING AND DESIGN

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	90.5	1.00	84.9
Professional/Technical	23.50 [1]	1,498.2	22.50	1,378.0
Administrative Support	8.00	371.8	8.00	361.7
Employee Benefits	-	194.0	-	186.3
	32.50	2,154.5	31.50	2,010.9
Less: Allowance for Staff Turnover	-	(80.3)	-	(80.3)
Total Salaries & Employee Benefits	32.50	2,074.2	31.50	1,930.6
OTHER EXPENDITURES				
Transportation		30.0		26.0
Communication		117.7		113.5
Supplies and Services		211.6		204.7
Minor Capital		20.9		11.0
Other Operating		111.7		107.5
Total Other Expenditures		491.9		462.7
TOTAL SUB-APPROPRIATION		2,566.1		2,393.3

Explanation:

[1] Access management technician required for the administration of the developer pay program.

SUB-APPROPRIATION 15-2H

NORTHERN AIRPORTS AND MARINE SERVICES

OBJECTIVES:

To provide for the safe and effective provincial airports and ferries in remote northern Manitoba communities to serve their transportation and emergency needs.

ACTIVITY IDENTIFICATION:

Operate and maintain 24 airports of which 22 are staffed.

Prepare airport development programs to support services including commercial traffic, medical retrievals, forest protection, tourism and resource development.

Undertake airport upgrading projects to improve airport safety as well as traveler accessibility.

Administer the Manitoba Airports Assistance Program which provides an operating grant.

Provide passenger and vehicle ferry service to five northern Manitoba communities.

Perform maintenance and refurbish motor vessels and cable ferries to assure safety and prolong use.

Provides technical and competency based training to ensure safe and efficient operation of provincially owned airports and ferries.

EXPECTED RESULTS:

Provision of airport and marine services to northern and remote communities, including facilities supporting emergency services.

Timely and appropriate response in emergencies as well as effective airport operation through appropriate training programs.

Financial assistance to municipal airport commissions respecting safe airport operation through the provision of operating grants.

Provision of an economical alternative to bridges and/or road networks in remote areas of the province.

SUB-APPROPRIATION 15-2H

NORTHERN AIRPORTS AND MARINE SERVICES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**3.00**	**220.8**	3.00	215.3
Professional/Technical	**93.07**	**4,955.9**	87.07	4,464.1
Administrative Support	**6.00**	**270.3**	6.00	263.4
Employee Benefits	**-**	**600.4**	-	565.5
	102.07	**6,047.4**	96.07	5,508.3
Less: Allowance for Staff Turnover	**-**	**(165.0)**	-	(165.0)
Total Salaries & Employee Benefits	**102.07** [1]	**5,882.4**	96.07	5,343.3
OTHER EXPENDITURES				
Grants		**102.0**		81.0
Transportation		**407.7**		361.7
Communication		**120.5**		148.2
Supplies and Services		**2,570.4**		2,442.2
Minor Capital		**14.2**		14.2
Other Operating		**374.7**		350.0
Total Other Expenditures		**3,589.5**		3,397.3
TOTAL SUB-APPROPRIATION		**9,471.9**		8,740.6

Explanation:

[1] Maintenance mechanic and 5 Airport Equipment operators required to support increased service levels and operational requirements.

SUB-APPROPRIATION 15-2I

MATERIALS ENGINEERING

OBJECTIVES:

To provide specialized standards and design, research, testing and evaluation services toward the development and maintenance of sustainable and structurally competent highway embankments and pavements.

ACTIVITY IDENTIFICATION:

Provide information to optimize the cost-effective supply of aggregate resources for the construction, preservation and maintenance programs and liaises with external agencies to protect the department's aggregate needs.

Co-ordinate the development of the infrastructure resource allocation goals, standards and strategies and leads in optimizing the pavement expenditure programs.

Provide specialized materials testing services to ensure compliance with specifications and develops testing standards to address local conditions.

Provide pavement structural designs for the construction and the rehabilitation of pavements and structural assessments to determine spring restriction needs and the impact of special hauling proposals.

Provide and manage geotechnical investigations and studies for embankment stability, groundwater and erosion assessment and protection.

Develop and manage field and lab pavement research projects.

Design and evaluate bituminous and concrete products for pavements and structures.

Provide field testing and field quality control equipment and services.

Manage the Product Standards List that evaluates and describes the construction and maintenance materials approved for procurement.

EXPECTED RESULTS:

Engineering design and assessment services to provide an adequate and sustainable highway infrastructure to accommodate public and commercial traffic.

The supply of materials and products compliant with sustainable standards.

Technological innovation resulting in more effective use of resources, safer and longer-lasting transportation facilities and improved processes.

SUB-APPROPRIATION 15-2I

MATERIALS ENGINEERING

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	90.2	1.00	87.8
Professional/Technical	38.40 [1]	2,259.7	34.00	1,960.5
Administrative Support	4.00	193.7	4.00	188.3
Employee Benefits	-	258.9	-	242.6
	43.40	2,802.5	39.00	2,479.2
Less: Allowance for Staff Turnover	-	(50.0)	-	(50.0)
Total Salaries & Employee Benefits	43.40	2,752.5	39.00	2,429.2
OTHER EXPENDITURES				
Transportation		145.0		138.0
Communication		30.0		30.0
Supplies and Services		467.4		419.9
Minor Capital		43.5		43.5
Other Operating		204.4		197.5
Total Other Expenditures		890.3		828.9
Total Gross Expenditures		3,642.8		3,258.1
Less: Recoverable from other Appropriations		(1,602.3)		(1,458.0)
TOTAL SUB-APPROPRIATION		2,040.5		1,800.1

Explanation:

[1] In support of the expanded maintenance and construction programs a Geotechnical engineer has been added and the mobile testing lab crews have been converted to full time status from a seasonal basis.

SUB-APPROPRIATION 15-2J

TRAFFIC ENGINEERING

OBJECTIVES:

To enhance the safety and efficiency of vehicular and pedestrian traffic on the provincial highway network by providing specialized traffic, operations, engineering support, standards and data.

ACTIVITY IDENTIFICATION:

Manage and direct the installation, maintenance and operation of all traffic control devices including traffic signals, major signs, flashing lights and pedestrian corridors, and traffic barriers (guardrails).

Establish standards/policies for the installation and maintenance of all traffic control devices.

Manage and direct speed limit reviews and provides recommendations to the Highway Traffic Board respecting speed limits on provincial routes.

Provide expertise respecting traffic control within the Engineering and Operations Division, and to other departments and jurisdictions.

Manage and direct the illumination of provincial highways.

Manage and direct the traffic monitoring program including the production of an annual report on traffic flows on the provincial highway system.

Maintain a database traffic collision record on provincial highways to assist in the identification of problem areas and the development and evaluation of mitigation measures.

Manage railway crossing safety on the provincial road network.

EXPECTED RESULTS:

Traffic collision reduction and improved operational efficiencies due to the proper application and operation of traffic control devices.

Minimum down time of traffic signals due to malfunction or traffic collision through timely response.

SUB-APPROPRIATION 15-2J

TRAFFIC ENGINEERING

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**90.1**	1.00	87.8
Professional/Technical	**13.00**	**851.1**	12.00	755.8
Administrative Support	**5.00**	**197.6**	6.00	237.2
Employee Benefits	**-**	**113.1**	-	112.9
	19.00	**1,251.9**	19.00	1,193.7
Less: Allowance for Staff Turnover	**-**	**(45.0)**	-	(45.0)
Total Salaries & Employee Benefits	**19.00**	**1,206.9**	19.00	1,148.7
OTHER EXPENDITURES				
Transportation		**70.0**		66.0
Communication		**20.2**		20.0
Supplies and Services		**117.2**		110.0
Minor Capital		**28.5**		13.5
Other Operating		**115.5**		101.7
Total Other Expenditures		**351.4**		311.2
Total Gross Expenditures		**1,558.3**		1,459.9
Less: Recoverable from other Appropriations		**(221.4)** [1]		(92.6)
TOTAL SUB-APPROPRIATION		**1,336.9**		1,367.3

Explanation:

[1] Increased recovery of direct engineering salary costs incurred to deliver the construction programs

SUB-APPROPRIATION 15-2K

TRANSPORTATION POLICY

OBJECTIVES:

Achieve excellence in the planning, development, and evaluation of transportation policies, programs, systems and legislation, and advise and support government in the development of transportation policies, plans, programs and legislation.

ACTIVITY IDENTIFICATION:

Brings a proactive and informed approach to addressing transportation issues and influencing the development of effective Federal/Provincial policy relating to all transportation modes.

Provide guidance to the Department's capital program within a framework of integrated transportation modes for economic development and land use planning.

Develop innovative financing strategies for transportation infrastructure, provide long-term transportation plans and polices, and prioritize and optimize the Province's investments in transportation infrastructure.

Work towards the implementation of strategic initiatives that will enhance the safety, security, effectiveness, efficiency and sustainability of Manitoba's transportation network.

Supply the expertise necessary for a legislative and regulatory framework that supports the Department's vision of a transportation system that is safe, efficient and supports the sustainable social and economic growth of Manitoba.

Coordinate the provision of executive decision-making support to the Deputy Minister, Minister, CEDC, Treasury Board, Cabinet, and Premier.

Provide management guidance to the branches; establish divisional administrative policies and develops specifications, standards, and procedures that govern the delivery of professional policy and planning advice and services; manage and monitor a task assignment protocol to ensure effective and timely responses to requests; and oversee the divisional budget allocation and provides administrative support to branch managers and staff.

EXPECTED RESULTS:

Proactive and informed approach to addressing transportation issues and influencing the development of effective Federal/Provincial policy relating to all transportation modes.

Guidance to the Department's capital program reflecting integrated transportation modes for economic development and land use planning. Innovative transportation infrastructure financing strategies; long term transportation system plans and policies; prioritization and optimization of the Province's investments in transportation infrastructure.

Implementation of strategic initiatives that will enhance the safety, security, efficiency, and sustainability of Manitoba's transportation network.

A legislative and regulatory framework that supports the Department's vision of a transportation system that is safe, efficient, and supports the sustainable social and economic growth of Manitoba.

SUB-APPROPRIATION 15-2K

TRANSPORTATION POLICY

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**5.00**	**484.2**	5.00	463.4
Professional/Technical	**16.00**	**1,237.1**	16.00	1,171.1
Administrative Support	**8.50**	**407.9**	8.50	356.2
Employee Benefits	**-**	**231.0**	-	219.5
	29.50	**2,360.2**	29.50	2,210.2
Less: Allowance for Staff Turnover	**-**	**(105.0)**	-	(105.0)
Total Salaries & Employee Benefits	**29.50**	**2,255.2**	29.50	2,105.2
OTHER EXPENDITURES				
Grants		**201.5**		101.5
Transportation		**55.4**		55.4
Communication		**27.6**		28.8
Supplies and Services		**691.4**		688.4
Other Operating		**223.4**		217.5
Total Other Expenditures		**1,199.3**		1,091.6
Churchill Gateway Development Initiative		**1,000.0**		1,000.0
TOTAL SUB-APPROPRIATION		**4,454.5**		4,196.8

SUB-APPROPRIATION 15-2L

MANITOBA PUBLIC INSURANCE AGREEMENT

OBJECTIVES:

To provide funding to Manitoba Public Insurance for the delivery of driver licensing and vehicle registration programs and related services on behalf of Government.

ACTIVITY IDENTIFICATION:

The Agreement confirms and clarifies the responsibilities of Manitoba Public Insurance established under *The Drivers and Vehicles Act* in delivering driver and vehicle licensing programs.

The Agreement identifies the specific services that will be delivered and the payment that will be made for delivery of those services on an annual basis.

The Services are

(a) Driver Licensing;
(b) Vehicle Registration;
(c) Driver Improvement and Control;
(d) Alcohol and Drug Program;
(e) Vehicle Dealers, Salespersons and Recyclers;
(f) Driver Training Schools and Instructors;
(g) Vehicle Standards and Inspection Programs;
(h) Provincial Photo Identification Card Program (upon proclamation);
(i) Medical Records;
(j) Driver Testing;
(k) Driver Records and Suspension;
(l) Research and Information Services;
(m) Maintaining registries; and
(n) Record keeping, reporting and information management.

EXPECTED RESULTS:

Improved customer service through effective and efficient delivery of driver and vehicle licensing programs and services by Manitoba Public Insurance.

SUB-APPROPRIATION 15-2L

MANITOBA PUBLIC INSURANCE AGREEMENT

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
Manitoba Public Insurance Agreement		21,197.4		21,197.4
TOTAL SUB-APPROPRIATION		21,197.4		21,197.4

SUB-APPROPRIATION 15-2M-1

MOTOR TRANSPORT AND HIGHWAY TRAFFIC BOARDS

OBJECTIVES:

To ensure all Manitobans are provided with adequate transportation services at a reasonable cost through the administration of a regulatory system under the Highway Traffic Act governing motor carriers and public service vehicle operators.

To ensure the safety of the traveling public and protection of highway infrastructure through the administration of the Highways Protection Act and provide uniformity throughout the Province in relation to speed limits, traffic control devices, highway classifications, weight limits, bridge restrictions and parking, under the Highway Traffic Act.

ACTIVITY IDENTIFICATION:

Determines operating authorities for inter-city bus, inter-municipal liveries and short line railway industries involved in public service operations.

Monitors and establishes transportation rates and charges for PSV scheduled bus carriers and inter-municipal livery operators.

Determines sanctions on motor carriers and PSV operators for breaches of regulations.

Establishes control lines to regulate access and development adjacent to Provincial Trunk Highways.

Reviews and processes applications for access onto limited access highways and development adjacent to these highways.

Provides decisions on speed limits and traffic control devices; make decisions on changes to weight limits and highway classifications on provincial & municipal roads.

Conducts public hearings on current issues; makes orders and regulations, and provides policy input to the Minister.

EXPECTED RESULTS:

Provision of a flexible regulatory system for motor carriers and PSV operators.

Continued progress in the orderly phase out of economic regulation of the motor carrier industry.

Enhanced public safety and on-going protection of highways infrastructure and uniformity for persons using the highway.

Protection of the rights of the general public through the provision of public hearings and appropriate enforcement of sanctions with regulations and orders.

SUB-APPROPRIATION 15-2M-1

MOTOR TRANSPORT AND HIGHWAY TRAFFIC BOARDS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Administrative Support	3.00	171.0	3.00	166.4
Other				
Board Members	-	83.1	-	81.1
Employee Benefits	-	29.3	-	28.7
	3.00	283.4	3.00	276.2
Less: Allowance for Staff Turnover	-	(12.4)	-	(12.4)
Total Salaries & Employee Benefits	3.00	271.0	3.00	263.8
OTHER EXPENDITURES				
Transportation		25.8		25.8
Communication		53.6		53.6
Supplies and Services		47.9		46.8
Other Operating		31.9		31.9
Total Other Expenditures		159.2		158.1
TOTAL SUB-APPROPRIATION		430.2		421.9

SUB-APPROPRIATION 15-2M-2

LICENCE SUSPENSION APPEAL BOARD AND MEDICAL REVIEW COMMITTEE

OBJECTIVES:

The Licence Suspension Appeal Board (LSAB) provides an appeal procedure for applicants whose driver licences have been suspended for convictions and/or poor driving records.

The Medical Review Committee provides a medical review of appeals based on medical grounds.

ACTIVITY IDENTIFICATION:

The Licence Suspension Appeal Board (LSAB) and The Medical Review Committee (MRC) provide decisions regarding licence suspension appeals.

The LSAB reviews and processes applications for relief of exceptional hardship during suspension of driving privileges. The primary function of the LSAB is to hear appeals of individuals who have had their driver's licences suspended by the Courts or the Registrar of Motor Vehicles. The Highway Traffic Act further provides for the board to hear appeals for suspensions, cancellations, or denials of Driving School Permits, Driving School Instructor Permits, Automobile Dealers Permits, Salesmen's Permits, Safety Inspection Station Permits and Mechanic's Permits.

The Medical Review Committee determines whether the standards, as set out by The Canadian Medical Association, The National Safety Code, and Manitoba Regulation 412/87, are applied in a fair and equitable manner and whether an exception to the rule may be made. The Committee may confirm, quash or vary the decision of the Registrar of Motor Vehicles.

EXPECTED RESULTS:

The delivery of a licence suspension review process that contributes to the safe operation of vehicles throughout the provincial highway system.

The provision of an appeal process in that provides fair hearing and consideration of pertinent information regarding licence/permit suspensions and/or cancellations.

SUB-APPROPRIATION 15-2M-2

LICENCE SUSPENSION APPEAL BOARD AND MEDICAL REVIEW COMMITTEE

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Administrative Support	3.00	158.1	3.00	153.2
Other				
Board Members	-	71.4	-	69.5
Employee Benefits	-	38.2	-	37.7
	3.00	267.7	3.00	260.4
Less: Allowance for Staff Turnover	-	(10.0)	-	(10.0)
Total Salaries & Employee Benefits	3.00	257.7	3.00	250.4
OTHER EXPENDITURES				
Transportation		13.7		13.7
Communication		7.3		7.3
Supplies and Services		46.7		46.2
Other Operating		17.1		17.1
Total Other Expenditures		84.8		84.3
TOTAL SUB-APPROPRIATION		342.5		334.7

SUB-APPROPRIATION 15-2M-3

TAXICAB BOARD

OBJECTIVES:

To ensure citizens in Winnipeg receive quality taxicab service that meets the public need at reasonable cost through the administration of a system of economic regulation.

ACTIVITY IDENTIFICATION:

Conducts public hearings on matters relating to industry and users.

Establishes, reviews and revises the number of taxicab licences required by the public convenience and necessity.

Regulates rates charged by industry.

Issues taxicab licences, taxicab driver licences and regulates licence transfers.

Provides training for taxicab drivers.

Establishes vehicle standards and inspects taxicabs for vehicle condition and meter accuracy.

Investigates and resolves complaints against taxicab operators and drivers for breaches of regulations and service failures when warranted.

Maintains a liaison between the Board and the taxicab industry, governments and other affected groups.

EXPECTED RESULTS:

Taxicab service that satisfies the public need at a reasonable cost within the City of Winnipeg through the provision of licences, rates and standards.

All taxicab businesses and drivers operating in the City of Winnipeg are duly licenced.

Acceptable and uniform standard of taxicab service delivery.

Effectively addressing concerns of the taxicab industry and user public through the provision of public hearings.

Trained taxicab drivers who can provide safe and courteous transportation services.

SUB-APPROPRIATION 15-2M-3

TAXICAB BOARD

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Professional/Technical	**4.00**	**210.0**	4.00	203.7
Administrative Support	**4.00**	**200.2**	4.00	191.4
Other				
Board Members	**-**	**78.1**	-	76.3
Employee Benefits	**-**	**50.6**	-	49.9
	8.00	**538.9**	8.00	521.3
Less: Allowance for Staff Turnover	**-**	**(18.0)**	-	(18.0)
Total Salaries & Employee Benefits	**8.00**	**520.9**	8.00	503.3
OTHER EXPENDITURES				
Transportation		**25.3**		25.3
Communication		**16.8**		16.8
Supplies and Services		**79.6**		77.7
Other Operating		**25.6**		25.6
Total Other Expenditures		**147.3**		145.4
TOTAL SUB-APPROPRIATION		**668.2**		648.7

Resolution No	Approp. No.	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.3	3	GOVERNMENT SERVICES PROGRAMS	**43,468.7**	42,107.0

- Provide safe, quality and sustainable working environments for the delivery of public programs through acquisition, planning, project management, design and engineering, parking and security services.
- Provide coordination and monitoring of accommodation projects through utilization of internal and external professional and technical services for planning, design, leasing and construction management.
- Provide a technically and logistically integrated infrastructure improvement plan in support of a safe, quality and sustainable portfolio.
- Provide operational and maintenance for government departments and agencies occupying space in owned or leased buildings where the Division is the service provider.
- Provide for the acquisition, renewal and monitoring of leased facilities within the Accommodation Services Division portfolio and provide commercial and real estate expertise with respect to accommodation related issues.
- Provide accounting, contracting, and administrative support services for the Division and provide for the delivery of contracted janitorial and food services at
- Provide overall government accommodation strategy through short and long range planning.
- Administer contracts for construction requests for service related to the provision of government accommodation including contracted janitorial and food services at selected locations in most government buildings.
- Provide for charging the cost of owned and leased space to the tenant that occupies the space.
- Provides corporate procurement of goods and services to all government departments and agencies.
- Provide specialty air transportation services including Lifeflight Air Ambulance, aerial surveillance and forest fire suppression, air transportation of personnel and cargo and co-ordination and certification of government charter flying in private sector aircraft.
- Provides materials management services including common supplies, home care equipment and related maintenance, and redistribution or disposal of surplus assets, in addition to mail.
- Provides comprehensive land management services, including administration of Crown land dispositions, appraisal, acquisition, expropriation and disposal of surplus property.
- Provides complete vehicle management and maintenance services including mobile and radio services.

Resolution No	Approp No	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.3	3.	GOVERNMENT SERVICES PROGRAMS	**43,468.7**	42,107.0
		a) Project Services	**3,212.2**	3,048.2
		b) Technical Services	**893.9**	763.2
		c) Operations	**58,677.0**	57,714.5
		d) Leased Properties	**25,521.3**	24,381.4
		e) Divisional Support Services	**1,183.0**	964.8
		f) Security and Parking	**4,549.3**	4,155.7
		g) Accommodation Cost Recovery	**(53,647.3)**	(51,782.5)
		h) Corporate Accommodation Planning	**686.2**	535.5
		i) Procurement Services	**2,393.1**	2,326.2
		j) Government Air Services	**0.0**	0.0
		k) Materials Distribution Agency	**0.0**	0.0
		l) Crown Lands and Property Agency	**0.0**	0.0
		m) Fleet Vehicles Agency	**0.0**	0.0
			43,468.7	42,107.0

SUB-APPROPRIATION 15-3A

PROJECT SERVICES

OBJECTIVES:

Provide coordination and monitoring of accommodation projects through utilization of internal and external professional and technical services for planning, design, leasing and construction management.

ACTIVITY IDENTIFICATION:

Client Services involves overall project planning coordination related to government accommodation projects which include optimum space utilization and compliance with changing programs, policies and new initiatives, within the context of accommodation strategic planning.

Project Management coordinates all aspects of Capital and Client projects assigned to the branch to ensure timely completion. This includes design services, estimating services, which provides total project cost estimates, (cost and duration), for proposed or actual new construction and renovation proposals, and complete project coordination.

Technical Consultations provide technical expertise to all branches within the Division and to other Provincial departments on projects; provide guidance on the development of project scopes of work.

Architectural / Engineering Services involves the ongoing development of new policies and design standards for the Province of Manitoba's building portfolio and providing design/construction documentation for selected projects.

Monitoring of Consultants involves the monitoring and approval of all outside consultant drawings and specifications to ensure compliance with related legislated policies, building codes, and established standards, participating in site inspections and the commissioning phase of a project.

Managed Environment Infrastructure Support provides long range planning, estimating, design and construction of electrical, structured cabling, and mechanical infrastructure within the Managed Environment.

EXPECTED RESULTS:

Effective design and project management of all accommodation projects.

Delivery of high quality projects within projected timelines and on budget.

Expert, professional advice on accommodation development issues.

SUB-APPROPRIATION 15-3A

PROJECT SERVICES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	90.6	1.00	88.4
Professional/Technical	36.00	2,826.7	33.00	2,092.3
Administrative Support	8.00	479.5	8.00	471.0
Employee Benefits	-	310.9	-	283.9
	45.00	3,707.7	42.00	2,935.6
Less: Allowance for Staff Turnover	-	(84.8)	-	(84.8)
Total Salaries & Employee Benefits	45.00 [1]	3,622.9	42.00	2,850.8
OTHER EXPENDITURES				
Transportation		19.1		19.1
Communication		51.7		51.7
Supplies and Services		156.4		138.6
Minor Capital		3,339.6		3,278.6
Other Operating		157.1		157.1
Alterations/Renovations - Minor Projects		3,281.0		2,626.6
Less: Recoverable from Part B Capital Investment		(4,160.1)		(2,553.6)
Total Other Expenditures		2,844.8		3,718.1
Total Gross Expenditures		6,467.7		6,568.9
Recovery from other Appropriations		(3,255.5)		(3,520.7)
TOTAL SUB-APPROPRIATION		3,212.2		3,048.2

Explanation:

[1] Increased resources to support the expanded Government Services Capital Program.

SUB-APPROPRIATION 15-3B

TECHNICAL SERVICES

OBJECTIVES:

Provide a technically and logistically integrated infrastructure improvement plan in support of a safe, quality and sustainable portfolio.

ACTIVITY IDENTIFICATION:

Provide professional architectural and engineering related technical and consulting services

Provide construction estimates.

Provide regulatory and policy assessment of projects to ensure adherence with environmental and safety legislation and related policies including ‘greening’ initiatives, such as but not limited to the Green Building Policy.

EXPECTED RESULTS:

A safe, quality and sustainable portfolio

Projects that adhere to environmental and safety legislation and policies

SUB-APPROPRIATION 15-3B

TECHNICAL SERVICES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**1.00**	**80.6**	1.00	75.8
Professional/Technical	**12.00**	**834.1**	9.00	566.0
Administrative Support	**1.00**	**55.5**	1.00	54.1
Employee Benefits	**-**	**72.3**	-	71.4
	14.00	**1,042.5**	11.00	767.3
Less: Allowance for Staff Turnover	**-**	**(4.1)**	-	(4.1)
Total Salaries & Employee Benefits	**14.00** [1]	**1,038.4**	11.00	763.2
OTHER EXPENDITURES				
Transportation		**-**		-
Communication		**2.4**		-
Supplies and Services		**-**		-
Minor Capital		**-**		-
Other Operating		**4.3**		-
Total Other Expenditures		**6.7**		-
Total Gross Expenditures		**1,045.1**		**763.2**
Less: Recovery from other Appropriations		**(151.2)** [2]		-
TOTAL SUB-APPROPRIATION		**893.9**		**763.2**

Explanation:

[1] Increased resources to support the expanded Government Services Capital Program.

[2] Recovery of direct technical salary costs incurred to deliver the construction programs.

SUB-APPROPRIATION 15-3C

OPERATIONS

OBJECTIVE:

Provide operational and maintenance for government departments and agencies occupying space in owned or leased buildings where the Division is the service provider.

ACTIVITY IDENTIFICATION:

District Operations: Provide comprehensive facility management services in provincially owned facilities including employee housing units.

In owned buildings, provide preventive maintenance through the assigned facility managers serving as the first line of support for maintaining the infrastructure and addressing client requirements. Undertake corrective maintenance through the District Trades Pool, or through contracted services when and where required.

With the support of Divisional technical, financial and administrative staff, provide services including energy management, implementation of sustainable development protocols, assurance of optimal fire and life safety systems, effective safety and health protection, overseeing of janitorial services and the provision of recycling and diversion of waste from landfill sites.

Technical & Energy Services: Provide engineering advice, corrective maintenance support and preventive maintenance analysis and planning beyond that held within district resources. Coordinate environmental and special initiatives and prepare the Emergency and Business Continuity Plans for the Department.

Mould and Asbestos Remediation program: Maintain an active inventory of asbestos sites for all ASD owned facilities including a record of ongoing maintenance activities. Integrate these maintenance requirements within the facilities' overall maintenance and capital plans.

Deliver the ***Certification Training Mould and Asbestos Remediation program***, providing certified training services in remediation techniques of mould and asbestos to individuals eligible for training and referred by Education Citizenship and Youth or sponsored by First Nation, Métis and rural communities.

Legislative Ground Section: Ensure the upkeep of roads, sidewalks, parking lots, grounds for Provincial properties including Legislative grounds, Law Courts grounds and Memorial Park/Blvd.

Operate the Provincial Greenhouse, providing decorative plants for many of the Province's buildings, horticultural expertise and grounds maintenance province-wide.

EXPECTED RESULTS:

Provide safe healthy and productive working environments by ensuring buildings are well maintained and meeting all legislated code requirements.

Maintenance and operation of facilities will ensure the effective and efficient operation of buildings with reduced greenhouse gas emissions and lower utility costs, while maintaining the value of the assets.

SUB-APPROPRIATION 15-3C

OPERATIONS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	7.00	500.4	7.00	488.3
Technical/Professional	327.19	17,468.8	333.19	17,063.2
Administrative Support	29.00	1,223.1	29.00	1,196.6
Employee Benefits	-	2,155.7	-	1,982.4
	363.19	21,348.0	369.19	20,730.5
Less: Allowance for Staff Turnover	-	(697.5)	-	(697.5)
Total Salaries & Employee Benefits	363.19 [1]	20,650.5	369.19	20,033.0
OTHER EXPENDITURES				
Grant - Town of Churchill		898.6		898.6
Grants in Lieu of Taxes		12,071.0		12,147.4
Transportation		604.3		531.2
Communication		263.7		260.2
Supplies & Services		23,068.3		23,039.9
Minor Capital		1,143.5		898.6
Other Operating		7,201.7		7,267.5
Total Other Expenditures		45,251.1		45,043.4
Total Gross Expenditures		65,901.6		65,076.4
Less: Recoverable from other Appropriations		(7,224.6)		(7,361.9)
TOTAL SUB-APPROPRIATION		58,677.0		57,714.5

Explanation:

[1] Reassignment of vacant FTE to Project and Technical Services to support increase in the Government Services Capital Program.

SUB-APPROPRIATION 15-3D

LEASED PROPERTIES

OBJECTIVES:

To provide for the acquisition, renewal and monitoring of leased facilities within the Accommodation Services Division portfolio and provide commercial and real estate expertise with respect to accommodation related issues.

ACTIVITY IDENTIFICATION:

Lease Acquisition and Renewal: Acquire lease properties, which meet the client Departments' program needs. Negotiates leases which are cost effective and meets the needs of client programs and the Province of Manitoba. Identify expiring leases and negotiates lease renewals at preferred rates including tenant improvements to meet the client program current requirements. Negotiate new lease transaction and lease renewals through direct negotiation on the Request for Proposal (RFP) process. Prepare annual Leased Properties estimates.

Lease Administration: Provide day to day administration of all properties leased by the province and ensure the proper use of Tenant Improvement Allowance agreed upon during lease negotiations. Coordinate the maintenance and operations of leased premises in accordance with terms and conditions of lease agreements throughout their term. Negotiate and administer leasehold improvements undertaken during the term of a lease agreement. Provide a point of contact and resolution for client service related issues. Manage conflict resolution between all parties for contravention to the terms and conditions of lease agreements or Acts which apply to the properties (e.g. Workplace Safety & Health). Administer financial transactions such as rental payments, escalations, operating expenditures and adjustments as set out in the terms and conditions of the lease agreements.

Lease Documentation: Create and maintain all lease documentation and related ancillary documents for the lease portfolio.

Drawing and Record Archives: Provides space inventory drawings that depict base plans showing workgroup allocations which supports the ACRS program. Maintains centralized storage of all drawings, including as-builts, working drawings, etc.

EXPECTED RESULTS:

Acquisition and renewal of cost effective leased space for the Province of Manitoba.

Effective administration of leased properties ensuring client satisfaction and prudent fiscal management.

Increase in staff commuting by carpooling and cycling.

Complete and validated building base data entered into SAP

SUB-APPROPRIATION 15-3D

LEASED PROPERTIES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	68.2	1.00	66.5
Technical/Professional	3.00	172.9	3.00	169.0
Administrative Support	12.00	594.2	12.00	581.8
Employee Benefits	-	99.8	-	81.9
	16.00	935.1	16.00	899.2
Less: Allowance for Staff Turnover	-	(12.8)	-	(12.8)
Total Salaries & Employee Benefits	16.00	922.3	16.00	886.4
OTHER EXPENDITURES				
Transportation		33.9		33.9
Communication		13.4		13.0
Supplies and Services		247.9		230.6
Rent - Real Estate		27,532.3		26,429.6
Other Operating		58.0		74.4
Total Other Expenditures		27,885.5		26,781.5
Less: Recoverable from other Appropriations		(3,286.5)		(3,286.5)
TOTAL SUB-APPROPRIATION		25,521.3		24,381.4

SUB-APPROPRIATION 15-3E

DIVISIONAL SUPPORT SERVICES

OBJECTIVES:

Provide accounting, contracting, and administrative support functions for the Division and provide for the delivery of contracted janitorial and food services at selected locations in most government buildings.

ACTIVITY IDENTIFICATION:

Financial Services: Ensure accurate, timely completion of all activities related to Accounts Payable, General Financial Services, Account Receivable Recoveries and Revenues, and Financial Reporting for the Division within the SAP environment. This includes tracking, reporting and controlling divisional budgets, capital and client-funded projects, salary costs and allocations, and operating expenditures. Manage all financial aspects relating to the delivery of services provided by Accommodation Services Division (ASD), ensuring that financial policies and procedures are followed.

Administrative Support: Provide secretarial and clerical support to all branches of the Division. This includes administrative support for human resource activities required by the Branches.

Contracting Services: Provide all contracting and tendering activities for the Division such as construction, consulting and service contracts. This includes the preparation and award of contracts, ensuring adherence to government policies and procedures.

Provide effective administration and monitoring of all contracts, including composing bids, preparing tenders and contract documents, advertising and awarding contracts. Examples include: janitorial services, trade services and snow clearing.

Coordinate the preparation of Divisional annual estimates, yearly business plans, and monthly forecasts.

EXPECTED RESULTS:

All financial transactions in the Accommodation Services Division meet financial standards required by government.

Accurate and timely reporting of divisional expenditures, budgets, and program related financial and administrative information, to support the delivery of services for Accommodation Services Division.

Timely preparation, advertising, award, administration, and monitoring of all contracts.

Effective administrative support.

SUB-APPROPRIATION 15-3E

DIVISIONAL SUPPORT SERVICES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	105.2	1.00	102.6
Technical/Professional	2.00	127.5	2.00	121.1
Administrative Support	7.18	588.3	7.18	398.0
Employee Benefits	-	97.8	-	96.0
	10.18	918.8	10.18	717.7
Less: Allowance for Staff Turnover	-	(33.2)	-	(33.2)
Total Salaries & Employee Benefits	10.18	885.6	10.18	684.5
OTHER EXPENDITURES				
Transportation		15.2		12.2
Communication		19.8		18.6
Supplies and Services		152.4		142.5
Minor Capital		8.0		8.0
Other Operating		102.0		99.0
Total Other Expenditures		297.4		280.3
TOTAL SUB-APPROPRIATION		1,183.0		964.8

SUB-APPROPRIATION 15-3F

SECURITY AND PARKING

OBJECTIVES:

Provide security and parking services for government departments and agencies occupying space in owned or leased buildings where the Division is the service provider.

ACTIVITY IDENTIFICATION:

Security Services: Provide the effective delivery of security services through out the Province of Manitoba. This includes:

- providing security for government staff, visitors, elected officials and visiting dignitaries,
- electronically monitoring the security of assets through the Communication Centre,
- providing mobile patrols to protect people and assets.

Provide client departments with security consulting and related services. These activities include security awareness training, security electronics installations and monitoring, locksmith services, and security project delivery.

Liaise between clients and police authorities throughout the Province on issues related to security matters. Administer the Government Security Identification Card program. Recommend guidelines and recommendations for the provision of security protection services to the government as required.

Parking Program: Provide central management of the provincial paid parking program to meet the cost–recoverable mandate and to provide fair and equitable access to parking for the conduct of government business.

EXPECTED RESULTS:

Safe employees and visitors in government facilities.

Government assets and properties are protected from theft, vandalism and misadventure.

The Seat of Government is secure with the security of the Premier, Cabinet Ministers, MLA's, and visiting dignitaries ensured.

Reduction of undersold parking stalls.

SUB-APPROPRIATION 15-3F

SECURITY AND PARKING

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	80.5	1.00	75.6
Professional/Technical	85.79	3,625.5	83.79	3,398.7
Administrative Support	10.00	397.3	10.00	385.3
Employee Benefits	-	418.0	-	360.3
	96.79	4,521.3	94.79	4,219.9
Less: Allowance for Staff Turnover	-	(149.3)	-	(149.3)
Total Salaries & Employee Benefits	96.79 [1]	4,372.0	94.79	4,070.6
OTHER EXPENDITURES				
Transportation		155.2		145.2
Communication		52.7		51.0
Supplies and Services		213.5		149.3
Minor Capital		335.2		326.2
Other Operating		281.3		259.9
Total Other Expenditures		1,037.9		931.6
Total Gross Expenditures		5,409.9		5,002.2
Less: Recoverable from other Appropriations		(860.6)		(846.5)
TOTAL SUB-APPROPRIATION		4,549.3		4,155.7

Explanation:

[1] To provide for additional security requirements.

SUB-APPROPRIATION 15-3G

ACCOMMODATION COST RECOVERY

OBJECTIVES:

To manage an Accommodation Cost Recovery System (ACRS) that allocates charges to all tenants that occupy owned or leased office and warehouse space.

ACTIVITY IDENTIFICATION:

The Accommodation Cost Recovery program is jointly administered by the Accommodation Services and Administration and Finance Divisions of Manitoba Infrastructure and Transportation. The program is supported by the technology-based Accommodation Cost Recovery System (ACRS). Program activities are as follows.

- Develop, implement and maintain relevant policies and administrative procedures necessary to delivery of the Accommodation Cost Recovery program.
- Maintains a perpetual inventory indexed by occupant, of all government owned and leased accommodation.
- Identifies the cost of the space occupied by each program and client work group within programs.
- Processes a billing to each client work group for the cost of the space it occupies.
- Develops and circulates all relevant written guidelines and financial reports.

EXPECTED RESULTS:

Provision of a shared accountability for accommodation management between ACRS and all other departments.

Provision of accommodation cost by client work group as part of their overall program delivery costs. This is expected to lead to a more effective utilization of space.

Provision of costing information enabling management and elected officials to more accurately assess program effectiveness.

ACRS will be held accountable by program managers for its performance in providing suitable accommodations at reasonable cost.

SUB-APPROPRIATION 15-3G

ACCOMMODATION COST RECOVERY

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
Recovery from other Appropriations		**(53,647.3)**		(51,782.5)
Total Other Expenditures		**(53,647.3)**		(51,782.5)
TOTAL SUB-APPROPRIATION		**(53,647.3)**		(51,782.5)

SUB-APPROPRIATION 15-3H

CORPORATE ACCOMMODATION PLANNING

OBJECTIVES:

Provide leadership and advice to assist in the development of strategic long range accommodation planning.

ACTIVITY IDENTIFICATION:

Client Requirements and the Capital Plan: Serve a central role in ensuring client infrastructure requirements are prioritized over a multi-year strategic long term Capital plan, which includes; coordinating the longer-term identification of program needs, mapping them into a long term capital plan, and facilitating their prioritization within the broader comptrollership context.

Strategic Asset Management: Working with the client departments, central agencies and ASD branches, lead strategic asset management planning in an effort to anticipate the impact of various facility investment decisions.

Policy Review and Development: Work to develop a methodology and criteria as part of a policy framework to evaluate the Province's holdings and assist in the development and maintenance of an efficient infrastructure portfolio.

Performance Measurement: Foster advancements in the area of performance measurement and continuous improvement for the division and aid in the adaptation or development of Performance Measures along with indicators and benchmarks using the SMART system.

Special Initiatives: Coordinate Division participation in horizontal initiatives and intergovernmental efforts. Coordinate corporate responses and discrete actions to short term activities as an additional aspect of the CAP service profile.

EXPECTED RESULTS:

Establishment of a strategic framework to provide guidance for the planning, acquisition, operating and disposal priorities and opportunities.

Coordinated capital plans to maximize government resources in support of public programs.

Coordinated implementation of performance measures, indicators and benchmarks in support of management decision making.

Well researched options respecting accommodation policy and procedures.

SUB-APPROPRIATION 15-3H

CORPORATE ACCOMMODATION PLANNING

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	90.4	1.00	88.1
Professional/Technical	3.00	315.6	3.00	184.0
Administrative Support	2.00	128.4	2.00	134.5
Employee Benefits		62.5		39.6
	6.00	596.9	6.00	446.2
Less: Allowance for Staff Turnover	-	(12.7)	-	(12.7)
Total Salaries & Employee Benefits	6.00	584.2	6.00	433.5
OTHER EXPENDITURES				
Transportation		24.5		24.5
Communication		0.0		0.0
Supplies and Services		40.0		40.0
Minor Capital		0.0		0.0
Other Operating		37.5		37.5
Total Other Expenditures		102.0		102.0
TOTAL SUB-APPROPRIATION		686.2		535.5

SUB-APPROPRIATION 15-3I

PROCUREMENT SERVICES

OBJECTIVES:

To provide corporate procurement services to all government departments and certain agencies to ensure that each purchase contract represents a fair and reasonable cost to taxpayers, and that it extends competitive opportunity to interested suppliers.

ACTIVITY IDENTIFICATION:

Provide departments and certain agencies with centralized tendering and contracting services for goods and related services.

Provide product specifications, material identification, cataloguing services and commodity standardization strategies.

Promote Sustainable Development procurement initiatives including the purchase and use of environmentally preferred goods and services across government.

Increase the participation of Aboriginal Businesses in providing goods and services to Manitoba through the implementation of the Aboriginal Procurement Initiative; liaise with the vendor community to promote business opportunities and increase the participation of small businesses.

Develop corporate supply strategies and establish contracts for common use goods and related services used across government.

Provide consultative services to clients regarding product evaluations, procurement methods, and contract terminology.

Develop and implement corporate procurement policies and establish best practices with input from departmental representation on the Manitoba Procurement Council and guidance from the Deputy Ministers Committee on Procurement.

Participate in Federal/Provincial procurement initiatives such as reduction of inter-provincial trade barriers, inter-provincial information networks and initiatives aimed at improving access to government procurement.

Administer government-wide purchasing activity through the delegation of purchasing authority of the Purchasing Card.

EXPECTED RESULTS:

Reduction in overall administrative costs to government through elimination of effort duplication.

Reduction or long term stabilization of the cost of goods or services through demand consolidation and the utilization of procurement supply strategies.

Improved client service through standardized procurement policy and practices and streamlining of operating procedures.

SUB-APPROPRIATION 15-3I

PROCUREMENT SERVICES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	**2.00**	**196.9**	2.00	192.1
Professional/Technical	**14.00**	**855.4**	14.00	834.8
Administrative Support	**16.60**	**861.8**	16.60	836.7
Employee Benefits		**183.1**		171.4
	32.60	**2,097.2**	32.60	2,035.0
Less: Allowance for Staff Turnover	**-**	**(75.2)**	-	(75.2)
Total Salaries & Employee Benefits	**32.60**	**2,022.0**	32.60	1,959.8
OTHER EXPENDITURES				
Transportation		**16.8**		16.8
Communication		**44.1**		42.6
Supplies and Services		**166.2**		163.0
Minor Capital		**7.0**		7.0
Other Operating		**137.0**		137.0
Total Other Expenditures		**371.1**		366.4
TOTAL SUB-APPROPRIATION		**2,393.1**		2,326.2

SUB-APPROPRIATION 15-3J

GOVERNMENT AIR SERVICES

OBJECTIVES:

Provide specialty air transportation services including Lifeflight Air Ambulance, aerial surveillance and forest fire suppression, air transportation of personnel and cargo and co-ordination and certification of government charter flying in private sector aircraft.

ACTIVITY IDENTIFICATION:

Air Ambulance – In conjunction with Manitoba Health, Air Services provides Lifeflight air ambulance transportation, both in and outside the Province, using two (2) Manitoba owned jets and private sector aircraft.

Fire Suppression – One of Air Services' major responsibilities is meeting Manitoba's aerial surveillance and forest fire suppression needs in conjunction with Manitoba Conservation, using seven (7) CL-215 Water Bombers, three (3) Cessna twin engine Birddog aircraft, two (2) turbinized DeHavilland Single Otter aircraft and one (1) turbinized DeHavilland Twin Otter aircraft.

General Transportation – When the aircraft are not being utilized for either fire suppression or air ambulance purposes, Air Services provides air transport services for provincial personnel and cargo using: the seven passenger Cessna jet; the nine passenger Piper Navajo twin engine aircraft; the three, five passenger Cessna 310s, the two, ten passenger float/ski equipped DeHavilland Single Otters and the eighteen passenger Twin Otter. In addition to the actual transport, Air Services also coordinates and audits charter billings for all clients flying in private sector aircraft.

EXPECTED RESULTS:

Safe, economic and efficient air transportation services for clients through effective fleet utilization and co-ordination of programs in provincial and private sector aircraft including completion of a cost-effective analysis of all aircraft to determine economic implications associated with existing types of aircraft and usage.

Air Ambulance – To provide 24 hours, seven days a week, Lifeflight operations to the Provincial and Federal Departments of Health to meet program requirements.

Fire Suppression – To ensure aircraft availability annually from April 1 to October 31 (freeze up) for Manitoba Conservation to meet program expectations in containing forest fires within Manitoba and throughout North America on an as required basis.

General Transportation – Air Services performs operational program audits to identify the full costs and benefits of its general transport program. Additionally, opportunities for achieving economies of scale through more efficient use of hangar space, private sector and government aircraft are also identified.

SUB-APPROPRIATION 15-3J

GOVERNMENT AIR SERVICES

	Estimates of Expenditure 2006/07		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	95.5	1.00	93.0
Professional/Technical	68.00	5,486.5	68.00	5,289.3
Administrative Support	11.00	498.9	11.00	479.2
Employee Benefits		557.1		547.0
	80.00	6,638.0	80.00	6,408.5
Less: Allowance for Staff Turnover		(198.9)		(198.9)
Total Salaries & Employee Benefits	80.00	6,439.1	80.00	6,209.6
OTHER EXPENDITURES				
Transportation		86.7		86.7
Communication		51.7		51.7
Supplies and Services		4,645.8		4,616.8
Stores (including inventory purchases)		1,274.1		1,274.1
Other Operating		1,811.2		1,811.2
Total Other Expenditures		7,869.5		7,840.5
Total Gross Expenditures		14,308.6		14,050.1
Recovery from Other Appropriations		(14,308.6)		(14,050.1)
TOTAL SUB-APPROPRIATION		0.0		0.0

SUB-APPROPRIATION 15-3K

MATERIALS DISTRIBUTION AGENCY

Materials Distribution became a special operating agency on April 1, 1993. Mail Management became a special operating agency on April 1, 1996. Both Agencies amalgamated April 1, 2005. Refer to Part 5 – Special Operating Agencies for detailed program and financial information.

SUB-APPROPRIATION 15-3L

CROWN LANDS AND PROPERTY AGENCY

The Crown Lands and Property Agency became a special operating agency on April 1, 2006. Land Management Services, designated as a special operating agency on April 1, 1995, was dissolved April 1, 2006 and amalgamated with other government programs from Manitoba Agriculture, Food and Rural Initiatives (Crown Land Management) and Conservation (Park District Records and Lands Branch) to form the New Crown Lands and Property Agency. Refer to Part 5 – Special Operating Agencies for detailed program and financial information.

SUB-APPROPRIATION 15-3M

FLEET VEHICLES AGENCY

Fleet Vehicles became a special operating agency on April 1, 1992. Refer to Part 5 – Special Operating Agencies for detailed program and financial information.

Resolution No.	Approp. No.	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.4	4.	INFRASTRUCTURE WORKS	**168,170.1**	137,308.5
		• Provides for the maintenance of Manitoba's primary and secondary road systems. • Provides for the rehabilitation/preservation of Provincial Trunk Highway System and the Provincial Road System. • Provides for roadwork projects in Local Government Districts and Unorganized Territories that are a mix of projects financed 100% by the Province and projects financed on a 50/50 basis between the Province and the Local Government Districts. • Provides funding for a variety of transportation related capital projects. • Provides funding for the administration, construction and maintenance of the winter road system. • Provides annual maintenance service to water and flood control works		
		a) Maintenance and Preservation of Provincial Trunk Highways, Provincial Roads and Related Projects	**148,998.2**	120,398.2
		b) Mechanical Equipment Services	**-**	-
		c) Work in Municipalities, Local Government Districts and Unorganized Territory	**2,265.9**	2,265.9
		d) Other Projects	**2,605.8**	2,605.8
		e) Winter Roads	**8,230.8**	6,830.8
		f) Waterway Maintenance Projects	**6,069.4**	5,207.8
			168,170.1	137,308.5

SUB-APPROPRIATION 15-4A

MAINTENANCE AND PRESERVATION OF PROVINCIAL TRUNK HIGHWAYS, PROVINCIAL ROADS AND RELATED EXPENDITURES

OBJECTIVES:

To protect public investment in highway infrastructure and ensure that the traveling public and commercial vehicles are provided with safe, efficient and convenient movement by maintaining roads, bridges and traffic control devices to acceptable standards.

ACTIVITY IDENTIFICATION:

Provides repairs to paved surfaces, including shoulders.

Conducts gravel surface work including dragging, re-gravelling and dust control.

Carries out roadside maintenance, including mowing, weed control and litter pick-up.

Performs preservation through micro-surfacing, route and crackfill and sealcoating.

Provides maintenance of signs, guardrails, guide posts and traffic control devices.

Performs maintenance on bridges and drainage facilities.

Conducts winter maintenance activities including snow plowing, snow fencing, sanding and salting.

EXPECTED RESULTS:

A provincial highway system that ensure safe and efficient travel.

Maintenance of highway infrastructure and aesthetics through maintenance activities.

Promotion of safety and travel information to highway users through maintenance of regulatory and information signs and other traffic control devices.

Maintaining the integrity of the bridge system.

Ensure the asset life expectancy is met and generally extended through preservation activities.

SUB-APPROPRIATION 15-4A

MAINTENANCE AND PRESERVATION OF PROVINCIAL TRUNK HIGHWAYS, PROVINCIAL ROADS AND RELATED EXPENDITURES

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Professional/Technical	998.29	42,801.7	998.29	40,609.2
Employee Benefits		5,111.3		4,763.0
	998.29	47,913.0	998.29	45,372.2
Less: Allowance for Staff Turnover	-	(521.6)	-	(521.6)
Total Salaries & Employee Benefits	998.29	47,391.4	998.29	44,850.6
OTHER EXPENDITURES				
Transportation		3,118.7		2,550.0
Communication		1,461.9		1,361.9
Supplies and Services		104,142.9		78,420.2
Materials	36,195.4		24,815.8	
Railway Crossing Maintenance	875.8		875.8	
Grants in Lieu of Taxes	727.6		727.6	
Utilities	1,900.0		1,471.6	
Equipment	35,517.8		27,615.0	
Municipal Maintenance Payments	1,906.8		1,906.8	
Other	27,019.5		21,007.6	
Minor Capital		688.8		388.7
Other Operating		4,044.3		3,676.6
Total Other Expenditures		113,456.6 [1]		86,397.4
Total Gross Expenditures		160,848.0		131,248.0
Less: Recoverable from Part B Capital Investment		(11,849.8) [2]		(10,849.8)
TOTAL SUB-APPROPRIATION		148,998.2		120,398.2

Explanation:

[1] Increased costs associated with expanded program activity coupled with price increases for equipment rentals and transportation costs.

[2] Increased recovery of direct salary costs, reallocated to the appropriate construction projects.

SUB-APPROPRIATION 15-4B

MECHANICAL EQUIPMENT SERVICES

OBJECTIVES:

To provide mechanical equipment and warehousing services to support the safe and efficient delivery of the Department's construction, maintenance and preservation programs and remote airport programs in a manner which incorporates the principles of sustainable development and environmental awareness.

ACTIVITY IDENTIFICATION:

Develops policy and standards applicable to the maintenance of the mechanical equipment fleet and the Department's warehouse operations.

Acquires and services a variety of mechanical equipment required for highway maintenance for the Department.

Operates a network of repair and warehouse facilities throughout the province to provide equipment, materials and parts to the department.

Regularly inspects and provides preventive maintenance on equipment and facilities to prolong service life.

Acquires and maintains equipment required for airport operation to ensure serviceability of remote airports.

EXPECTED RESULTS:

Timely provision of appropriate equipment to deliver cost-effective highway maintenance services.

Provision of equipment and maintenance to ensure the safe and efficient operation of remote provincial airports.

The timely and cost-effective distribution of supplies and equipment parts.

SUB-APPROPRIATION 15-4B

MECHANICAL EQUIPMENT SERVICES

	Estimates of Expenditure 2007/08 FTE	Estimates of Expenditure 2007/08 $(000's)	Estimates of Expenditure 2006/07 FTE	Estimates of Expenditure 2006/07 $(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	83.8	1.00	78.9
Professional/Technical	117.33	4,839.1	127.73	4,606.9
Administrative Support	32.00	1,466.1	32.00	1,366.0
Employee Benefits	-	693.4	-	693.4
	150.33	7,082.4	160.73	6,745.2
Less: Allowance for Staff Turnover	-	(112.2)	-	(112.2)
Total Salaries & Employee Benefits	150.33	6,970.2	160.73	6,633.0
OTHER EXPENDITURES				
Transportation		265.3		248.1
Communication		70.0		70.0
Supplies and Services		17,426.7 [1]		16,168.9
Accommodation	1,790.3		1,790.3	
Fuel - Truck	7,299.9		6,536.9	
Tires	175.0		175.0	
Repairs and Maintenance	6,004.1		5,754.1	
Equipment Rentals	1,552.1		1,452.1	
Other	605.3		460.5	
Other Operating		830.7		830.7
Vehicle Insurance	525.0		525.0	
Other	305.7		305.7	
Warehouse Stores Purchases		5,421.5		5,196.5
Total Other Expenditures		24,014.2		22,514.2
Total Gross Expenditures		30,984.4		29,147.2
Less: Recoverable from other Appropriations		(30,984.4)		(29,147.2)
TOTAL SUB-APPROPRIATION		0.0		0.0

Explanation:

[1] Increased costs associated with price increases for fuel and repair parts.

SUB-APPROPRIATION 15-4C

WORK IN MUNICIPALITIES, LOCAL GOVERNMENT DISTRICTS AND UNORGANIZED TERRITORIES

OBJECTIVES:

Roadwork projects that are financed 100% by the Province in the former Local Government Districts.

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
Other Expenditures		**2,265.9**		2,265.9
TOTAL SUB-APPROPRIATION		**2,265.9**		2,265.9

SUB-APPROPRIATION 15-4D

OTHER PROJECTS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
Highway Maintenance Equipment		**20.0**		20.0
Airport Improvements		**1,995.1**		1,995.1
Ferries and Landings		**120.9**		120.9
Building and Storage Yards		**429.8**		429.8
Improvements to Weigh Scales		**40.0**		40.0
TOTAL SUB-APPROPRIATION		**2,605.8**		2,605.8

SUB-APPROPRIATION 15-4E

WINTER ROADS

OBJECTIVES:

To facilitate the hauling of freight to northern and remote communities through the construction and maintenance of winter roads.

To maximize the creation of local employment opportunities.

ACTIVITY IDENTIFICATION:

Identifies areas for winter road construction to be funded exclusively by the Province and cost-shared between the Government of Manitoba and the Government of Canada.

Funds and administers the construction and maintenance of winter roads in designated areas.

EXPECTED RESULTS:

Lower cost and more convenient transportation of bulk goods to northern and remote communities in Manitoba.

The development of local employment opportunities in northern and remote areas.

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
Winter Road - 100% Provincial		**502.7**		384.2
Winter Roads - Shareable with Canada and Third Parties		**7,728.1**		6,446.6
TOTAL SUB-APPROPRIATION		**8,230.8** [1]		6,830.8

Explanation:

[1] Increased costs associated with contract prices.

SUB-APPROPRIATION 15-4F

WATERWAY MAINTENANCE PROJECTS

OBJECTIVES:

To provide annual maintenance service to water and flood control works.

ACTIVITY IDENTIFICATION:

Assess water and flood control works and identify maintenance requirements on an on-going basis.

Where necessary prepare designs and plans for maintenance projects.

Complete maintenance work on water and flood control works to support their optimum operation.

EXPECTED RESULTS:

Provide an economical and sustainable network of water control and structures through on-going maintenance.

Maintain the safety and integrity of existing water and flood control works.

SUB-APPROPRIATION 15-4F

WATERWAY MAINTENANCE PROJECTS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Professional/Technical	**17.99**	**2,723.3**	17.99	2,646.1
Employee Benefits	-	**311.5**	-	303.9
	17.99	**3,034.8**	17.99	2,950.0
Less: Allowance for Staff Turnover	-	-	-	-
Total Salaries & Employee Benefits	**17.99**	**3,034.8**	17.99	2,950.0
OTHER EXPENDITURES				
Transportation		**285.0**		265.0
Communication		**39.0**		25.0
Supplies and Services		**3,130.6**		2,445.7
Minor Capital		**35.0**		25.0
Other Operating		**235.0**		187.1
Total Other Expenditures		**3,724.6**		2,947.8
Total Gross Expenditures		**6,759.4**		5,897.8
Less: Recoverable from Part B Capital Investment		**(690.0)**		(690.0)
TOTAL SUB-APPROPRIATION		**6,069.4** [1]		5,207.8

Explanation:

[1] Increase for inspections, maintenance and renewal of dams and structures.

Res. No.	Approp. No.	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.5	5.	MANITOBA WATER SERVICES BOARD	**10,878.5**	10,078.8
		● Provides field resources to deliver technical advice/information to develop and upgrade sewer and water infrastructure. Provides operating and capital financial assistance in support of local governments.		
		a) Manitoba Water Services Board	**10,878.5**	10,078.8
			10,878.5	10,078.8

SUB-APPROPRIATION 15-5

MANITOBA WATER SERVICES BOARD

OBJECTIVES:

To assist municipalities with the development of sustainable water and wastewater works, including:

- water supply, treatment, storage and distribution;
- collection and treatment of sewage;
- the disposal of treated effluent and waste sludge in an environmentally sustainable manner; and
- the provision of drought resistant, safe water supplies to rural residents for domestic and livestock needs.

ACTIVITY IDENTIFICATION:

Enter into agreements with municipalities and/or water co-operatives to deliver a sustainable water and wastewater infrastructure that enhances economic development while improving public health and environmental concerns.

Operate a number of water supply and treatment facilities on behalf of the municipalities. Cost of operation and maintenance is recovered through (wholesale) water sales.

Lead the development of sustainable water and wastewater infrastructure and provide project management for major infrastructure projects for other Departments.

Conduct feasibility studies and environmental impact assessments for developing inter-municipal or regional infrastructure services.

EXPECTED RESULTS:

Maximized federal contributions toward water related projects for rural residents.

Sustainable water and wastewater infrastructure that enhances economic development while improving public health and environmental concerns.

SUB-APPROPRIATION 15-5

MANITOBA WATER SERVICES BOARD

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	$(000's)	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS		1,589.2		1,489.5
OTHER EXPENDITURES				
Transportation		7.5		7.5
Communication		18.8		18.8
Supplies and Services		180.1		180.1
Bank and Finance Charges		0.3		0.3
Other Operating		66.6		66.6
Total Other Expenditures		273.3		273.3
SEWER AND WATER PROJECTS		12,000.0		11,300.0
Total Gross Expenditures		13,862.5		13,062.8
Less: Recoverable from Rural Economic Development		(2,984.0)		(2,984.0)
TOTAL SUB-APPROPRIATION		10,878.5		10,078.8

Res. No.	Approp. No.	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.6	6.	CANADA-MANITOBA AGREEMENTS	**3,618.3**	4,570.7
		• Provides for Manitoba's contributions to the Canada-Manitoba Infrastructure Programs for the construction, renewal, expansion or material enhancement of infrastructure throughout Manitoba.		
		a) CANADA-MANITOBA AGREEMENTS	3,618.3	4,570.7
			3,618.3	4,570.7

SUB-APPROPRIATION 15-6

CANADA-MANITOBA AGREEMENTS

OBJECTIVES:

Manitoba contributes funding to infrastructure projects through three Canada-Manitoba Infrastructure Programs (CMIPs): the Municipal Rural Infrastructure Fund (MRIF), 2005-2010; the Canada-Manitoba Infrastructure Program (CMIP), 2000-2008; and the Canada Strategic Infrastructure Fund (CSIF).

ACTIVITY IDENTIFICATION:

The CMIPs are application-based, multi-year programs supporting enhancements to Manitoba's urban, rural and northern municipal infrastructure. CMIPs are funded by equal contributions from the federal government, Manitoba government and community partners.

Green municipal infrastructure is an important priority. This includes projects that will protect and/or enhance the quality of our environment, such as water and wastewater systems, water management, solid waste management, recycling, public transit and environmental energy improvements. Other local infrastructure is also eligible, including local transportation infrastructure, cultural and recreational infrastructure, infrastructure supporting tourism and connectivity.

Administration
CMIPs provide for a federal-provincial management committee consisting of Western Economic Diversification (federal) officials and the deputies of Infrastructure and Transportation and Intergovernmental Affairs.

A joint federal/provincial office called the Canada-Manitoba Infrastructure Secretariat (CMIS) administers program delivery on behalf of federal and provincial governments.

A Federal-Provincial Local Consultative Committee (FPLCC) on Infrastructure was established to assist in the review of project funding and selection. Projects outside of Winnipeg are reviewed by officials from the Association of Manitoba Municipalities and the Northern Association of Community Councils, while projects inside Winnipeg are reviewed by officials from the City of Winnipeg.

EXPECTED RESULTS:

Fiscal year 2007/08 is the third full year of the **MRIF** five-year program. Construction will continue and claims reimbursed on the 65 approved projects. Program funds will be fully committed, or nearly committed, by the end of the fiscal year.

The six-year **CMIP** program is fully committed to 177 projects. By the end of the 2007/08 fiscal year, all projects will be completed, as per the federal government's extension of the completion date for projects to March 31, 2008.

Under **CSIF**, City of Winnipeg's Kenaston Underpass project is expected to be completed in the coming year. A tri-level contribution agreement will be executed and construction will be underway for improvements to the City of Winnipeg's Wastewater Treatment system. Tri-level CSIF funding is also facilitating strategic enhancements to a significant number of City of Winnipeg recreation and leisure facilities, including community centres, skateboard parks and spray pads.

SUB-APPROPRIATION 15-6

CANADA-MANITOBA AGREEMENTS

	Estimates of Expenditure 2007/08		Estimates of Expenditure 2006/07	
	FTE	**$(000's)**	FTE	$(000's)
SALARIES & EMPLOYEE BENEFITS				
Managerial	1.00	**97.4**	1.00	95.0
Professional/Technical	1.00	**62.1**	1.00	66.2
Administrative Support	5.00	**271.7**	5.00	253.8
Employee Benefits		**51.9**		50.6
TOTAL SUB-APPROPRIATION	**7.00**	**483.1**	7.00	465.6
Less: Allowance for Staff Turnover		**(15.0)**		(15.0)
Total Salaries & Employee Benefits	**7.00**	**468.1**	7.00	450.6
OTHER EXPENDITURES				
Transportation		**9.9**		9.9
Communication		**89.0**		89.0
Supplies and Services		**142.4**		142.4
Other Operating		**54.8**		54.8
Capital		**14.5**		14.5
Total Other Expenditures		**310.6**		310.6
CANADA-MANITOBA INFRASTRUCTURE PROJECTS		**2,839.6**		3,809.5
TOTAL APPROPRIATION		**3,618.3** [1]		4,570.7

Explanation:

[1] Total authorization for these programs is $17,999.1 comprised of $3,618.3 included in the Department of Infrastructure and Transportation and a further $14,380.8 included in the Enabling Vote.

Res. No .	Approp. No.	Infrastructure and Transportation (15) Details of Appropriation	**Estimates of Expenditure 2007/08 $(000's)**	Estimates of Expenditure 2006/07 $(000's)
15.7	7.	COSTS RELATED TO CAPITAL ASSETS	**183,390.3**	163,477.4
		• Provides for costs related to capital assets.		
		a) Air Services	**202.6**	151.5
		b) Desktop Services	**550.8**	550.8
		c) General Assets	**31,259.0**	27,499.0
		d) Infrastructure Assets - Provincial Roads and Highways	**145,156.8**	129,133.3
		e) Infrastructure Assets - Water Related	**6,221.1**	6,142.8
			183,390.3	163,477.4

SUB-APPROPRIATION 15-7

COSTS RELATED TO CAPITAL ASSETS

OBJECTIVES:

Provides for costs related to capital assets.

ACTIVITY IDENTIFICATION:

Amortization of Better Methods (SAP).

Amortization related to general and infrastructure tangible capital assets.

Amortization of desktop hardware and transition.

Desktop Enterprise Software Licences.

Interest related to general and infrastructure tangible capital assets.

EXPECTED RESULTS:

The systematic write-off to expense the cost of an asset over its expected economic useful life.

SUB-APPROPRIATION 15-7

COSTS RELATED TO CAPITAL ASSETS

	Estimates of Expenditure 2007/08 $(000's)	Estimates of Expenditure 2006/07 $(000's)
(a) Air Services		
(1) Amortization Expense	**3,543.3**	3,147.2
(2) Recoverable from other Appropriations	**(3,340.7)**	(2,995.7)
Subtotal (a)	**202.6**	151.5
(b) Desktop Services		
(1) Amortization Expense - Hardware and Transition	**198.6**	198.6
(2) Enterprise Software Licenses	**352.2**	352.2
Subtotal (b)	**550.8**	550.8
(c) General Assets		
(1) Amortization Expense	**14,305.4**	12,824.9
(2) Interest Expense	**17,404.1**	15,018.0
(3) Recoverable from Other Appropriations	**(450.5)**	(343.9)
Subtotal (c)	**31,259.0** [1]	27,499.0
(d) Infrastructure Assets - Provincial Roads and Highways		
(1) Amortization Expense	**75,699.8**	68,474.7
(2) Interest Expense	**69,457.0**	60,658.6
Subtotal (d)	**145,156.8** [1]	129,133.3
(e) Infrastructure Assets - Water Related		
(1) Amortization Expense	**2,602.2**	2,694.6
(2) Interest Expense	**3,618.9**	3,448.2
Subtotal (e)	**6,221.1**	**6,142.8**
TOTAL APPROPRIATION	**183,390.3**	163,477.4

Explanation:

[1] Increase in amortization and interest to reflect additional construction of new general and infrastructure assets.

PART 3

HISTORICAL INFORMATION

DEPARTMENT OF INFRASTRUCTURE AND TRANSPORTATION
FIVE YEAR EXPENDITURE AND STAFFING SUMMARY BY APPROPRIATION ($000)
FOR YEARS ENDING MARCH 31, 2004 - MARCH 31, 2008

	ACTUAL ESTIMATES OF EXPENDITURES						ADJUSTED EST. OF EXPEND.		PRINTED MAIN EST. OF EXPEND.	
	2003/04		2004/05		2005/06		2006/07		2007/08	
	FTE	$	FTE	$	FTE	$	FTE	$	FTE	$
Administration and Finance	95.75	8,583.4	91.75	8,968.9	91.75	8,926.9	97.75	10,006.2	97.75	10,381.0
Highways and Transportation Programs	843.48	65,229.8	733.43	63,669.8	573.33	66,611.9	624.38	70,153.9	637.78	73,483.2
Government Services Programs	608.52	37,579.2	610.31	38,421.7	614.11	39,423.8	661.76	42,107.0	663.76	43,468.7
Infrastructure Works	1,173.99	122,539.4	1,156.99	125,956.8	1,128.99	136,341.7	1,177.01	137,308.5	1,166.61	168,170.1
Manitoba Water Services Board	-	9,604.5	-	10,205.1	-	10,266.2		10,078.8	-	10,878.5
Canada-Manitoba Agreements	6.00	16,050.0	6.00	11,059.9	7.00	20,051.8	7.00	4,570.7	7.00	3,618.3
Costs Related to Capital Assets		147,328.8		148,485.2		155,846.0		163,477.4		183,390.3
TOTAL	**2,727.74**	**406,915.1**	**2,598.48**	**406,767.4**	**2,415.18**	**437,468.3**	**2,567.90**	**437,702.5**	**2,572.90**	**493,390.1**

PART 4

PART B - CAPITAL INVESTMENT

The province implemented a change in accounting policy for general tangible capital assets in 1999/2000 and for infrastructure assets in 2004/05, based on standards issued by the Canadian Institute of Chartered Accountants (CICA). The CICA standards require that expenditures on tangible assets be amortized over the useful life of the asset. Recognizing amortization in this way allocates the cost of capital assets to the periods of service provided and amortization is recognized as an expense in the statement of operations.

Tangible capital assets are those with a useful life extending beyond one year which are acquired, constructed or developed and held for use, not for resale. Tangible capital assets with a value less than the accepted capitalization limit will be expensed in the year of acquisition.

The expected useful life of an asset takes into consideration the passage of time, normal wear and tear and the effects of technological obsolescence. The province has adopted a standard useful life for each asset class that is expected to remain the same over time. The straight-line method of amortization used reflects a constant charge for the service as a function of time.

CAPITAL INVESTMENT

OBJECTIVES:

To acquire and maintain capital assets including highways infrastructure assets which are administered by this Department for the Manitoba Government.

ACTIVITY IDENTIFICATION:

Acquisition, construction and major repairs to capital assets including highways infrastructure assets owned by the Manitoba Government and administered by this Department.

EXPECTED RESULTS:

To ensure recognition of all capital costs associated with the acquisition, construction and maintenance of physical assets including highways infrastructure assets.

Res. No.	Approp. No.		**Estimates of Capital Investment 2007/08 $(000's)**	Estimates of Capital Investment 2006/07 $(000's)
		CAPITAL INVESTMENT		
B.10	15.	*General Assets:* Provides for acquisition of physical assets; major building construction and building renovation projects and the acquisition and maintenance of government aircraft. *Infrastructure Assets:* Provides for the construction and enhancement of provincial highways, bridges, airport runways, water control structures and for the expansion of the Red River Floodway.	**551,294.7**	394,915.4
		(a) General Assets		
		(1) Government Services Capital Projects	**73,098.1** [1]	25,342.5
		(2) Transportation Capital Projects and Equipment	**12,787.5**	17,010.1
		(3) Air Services Capital Projects	**2,580.0**	5,010.0
		Subtotal (a)	**88,465.6**	47,362.6
		(b) Infrastructure Assets		
		(1) Highways Infrastructure	**239,417.6** [2]	129,417.6
		(2) Airport Runway Capital	**237.3**	275.0
		(3) Water Related Capital	**9,382.5**	10,425.0
		(4) Manitoba Floodway Expansion	**213,791.7**	207,435.2
		Subtotal (b)	**462,829.1**	347,552.8
		TOTAL CAPITAL INVESTMENT	**551,294.7**	**394,915.4**

Explanation:

[1] Increase to several new projects, Milner Ridge Correctional Centre and Selkirk Mental Health Centre

[2] Increase in Highway Infrastructure Program as identified in the Department's Five Year Capital Program.

PART 5

SPECIAL OPERATING AGENCIES

MATERIALS DISTRIBUTION AGENCY

Mandate

Materials Distribution Agency is a special operating agency (SOA) which provides mail and material distribution services to the public sector.

Vision

MDA is committed to being the preferred public sector source for mail and material logistic solutions.

Activity Identification

Materials Distribution Agency (MDA) provides distribution and inventory management and government mail and materials distribution from over 76,000 square feet of office and warehouse space at 1715 St. James Street in Winnipeg. MDA has four satellite Mail offices throughout the province.

MDA provides centralized postal management to the Manitoba Government. This includes pickup and delivery of Canada Post and inter-departmental mail; affixing the most economical postage and allocating costs to MDA's client; providing technical support to client; negotiating contracts to reduce postage and inter-city courier costs; and providing service to Members of the Legislative Assembly. The Agency offers printing and finishing services to clients.

MDA supplies commodities such as stationery and office supplies; laboratory, x-ray, ultrasound and ECG supplies; janitorial supplies; medical supplies, reproductive supplies; office furnishings and furniture.

MDA manages services including home care equipment for purchase or rental; warehousing, inventory and distribution services; office equipment service and rental; copy centre management; transportation, moving and storage services; and disposal services.

MDA provides supplies for ten different commodity groups		
Public Health Supplies	Laboratory, X-ray, Ultrasound and ECG Supplies	Stationery and Office Supplies
		Medical Supplies
Medical Equipment	Office Furnishings and Furniture	Health Brochures
Janitorial Products	Reproductive Health Supplies	Nutritional Supplements

MDA manages twelve different services			
Home Care Equipment Rental	Warehousing Inventory and Distribution	Mail Finishing (Inserting, addressing etc)	Transportation, Moving & Storage Services
Copy Centre Management	MTBB Inventory and Distribution Services	Mail Processing (metering)	Office Equipment Service & Rental
Digital Printing	Disposal Services	Mail Distribution	Special Distribution Projects

Inter-department Mail (IDM) Labels – Government clients buy labels to apply to IDM mail, resulting in significant savings over Canada Post costs.

Mail Services/Canada Post MLA Franking Agreement – MDA provides MLAs with distribution of unaddressed mailings to constituents in electoral districts and provides each MLA with a customized Guidebook.

Client Focused Systems – Working with Employment and Income Assistance (EIA), MDA has an electronic ordering software program that reduces administrative time needed by EIA case workers to order goods and provide tracking and reporting services.

Centralized Purchasing Service – MDA consults with health care practitioners and EIA staff to standardize goods, and ensure delivery to clients.

Improved Agency Promotion – MDA has significantly improved its medical and non-medical catalogues and its electronic flyers, providing better product information and making ordering easier.

Publication Distribution – As part of the Joint Management Committee for Information Resources, MDA works with Manitoba Health, the Regional Health Authorities of Manitoba and WRHA representatives to distribute health related information throughout Manitoba. Manitoba Health uses MDA for additional distribution services (example: distribution of no-smoking publications).

Home Care Delivery – Since 1997, MDA has been providing distribution services for this provincial program exceeding set service standards: MDA delivers over 95% of the orders received within 48 hours to Manitobans across the Province with an error rate (0.29%) significantly lower than industry standards. Since 2005, the WRHA uses only MDA's equipment rental program.

Manitoba Textbook Bureau – Since 2000, MDA has provided MTBB with storage, inventory, and distribution services, exceeding its accuracy, turnaround time and inventory variance expectations.

History

Materials Distribution Agency (MDA) is the result of the April 1, 2005 amalgamation of Mail Management Agency (MMA) and the former Materials Distribution Agency. Both of the former two Agencies have a long history of providing distribution services to the Manitoba Government and were Special Operating Agencies for many years. MDA was created in 1974 to provide centralized materials management services for government departments, boards, commissions, and agencies. On April 1, 1993, Materials Distribution Agency (MDA) was approved as Manitoba's second SOA. The Mail Management Agency (MMA) began as Postal Services in 1956 to provide centralized mail distribution services to government, and was approved as an SOA on April 1, 1996.

The amalgamated MDA consolidates government distribution in one agency, providing enhanced service delivery and reduced costs to government clients. Central Mail Services were relocated to 1715 St. James Street in January 2006.

Objectives for 2007/2008

- Developing Marketing Strategy report for Treasury Board;
- Reviewing Mail and Finishing Invoicing system merge with MDA invoicing system;

- Launching new intranet website;
- Initiating life cycle management of custom hardware and software;
- Furthering Staff Wellness Strategy; and
- Implementing new and improved marketing tools

Expected Results - Critical Success Factors

Human Resources

Agency leaders are committed to supporting our staff through a holistic approach to human resource management and continuous improvement.

Client Services

Client Services provide professional service to Government and public sector by improving our standards and problem resolution that consistently meet the unique needs of its current client base.

Marketing and Sales

Marketing grows revenue, has effective communication tools and continues to diversify the Agency's client base.

Logistics

MDA provides its clientele with cost effective and timely delivery of its products and services to maximum client satisfaction.

Finance and Technology

Finance and Technology supports all areas by providing sound and stable responsive technology and financial analysis and information.

Contracts and Purchasing

Contracts and Purchasing are attentively managed to provide clients with quality products at competitive prices and to ensure inventories are sustained at optimum levels.

Results

Highlights of Amalgamated MDA

- Researched and prepared *Awards and Recognition Catalogue* for government employees, to approval of Human Resources Directors' Committee in February 2007
- Prepared and issued initial edition of *Guidelines for Mail Services for Members of the Legislative Assembly* for each constituency in September 2006
- Carried out segmented income analysis of most commodity lines by January 2007,
- Amalgamated staff, systems and operations of two Agencies April 1, 2005;
- Moved central mail services to 1715 St. James Street January 13, 2006;
- Transitioned Winnipeg Home Care and Provincial Ostomy Programs to WRHA's new distribution site September 2005;
- Partnered with Manitoba Healthy Child to distribute program printed materials;
- Carried out distribution of Safety Helmets to school children for Manitoba Healthy Living; and
- Developed Staff Wellness Strategy.

Materials Distribution Agency: Highlights of Significant Milestones

- Creation of MDA as an SOA in April 1993;
- Expanded market including all municipal/Federal government offices in Manitoba (1995/96);
- Integrated the Home Care Program (1996/97);
- Integrated the Office Equipment Services Program (1998/99);
- Implemented an interim financial management and inventory system (1999/00);
- Implemented first phase of delivery of home care supplies and equipment to Manitobans with special needs (2001/02);
- Developed the Province's RFP for provision of Microsoft software (2001/02);
- Introduced first phase of electronic invoicing to government clients (2001/02);
- Initiated business planning design and RFP development for web-integrated and electronic ordering system (2001/02);
- Restructured personnel into more effective, focused operational groups (2002/03);
- Improved turnaround time for order delivery (2002/03);
- Introduced new electronic fulfillment shipping module (2002/03);
- Introduced electronic ordering through SAP for government clients (2002/03);
- Integrated Manitoba Health publication inventory and distribution (2002/03);
- Introduced electronic ordering for Employment and Income Assistance (2002/03);
- Integrated distribution of textbooks for Manitoba Textbook Bureau (2002/03);
- Moved to new site at 1715 St. James Street (2003/04); and
- Introduced first phase of core competency activities (2003/04).

Mail Management Agency: Highlights of Significant Milestones

- Creation of MMA as an SOA in April 1996;
- Introduced Contract Management (1999/00);
- Began variable data digital printing and use of recycled paper (2000/01);
- Completed customer survey (2001/02);
- Introduced Interdepartmental labels (2001/02);
- Developed and participated in Marketing Seminar "Dispelling Myths" (2002/03);
- Negotiated MLA franking mailing contract (2003/04);
- Announced printing of WRHA homecare schedules (2004/05); and
- Awarded City of Winnipeg mail finishing contract (2004/05).

2006/2007 Services Volumes (Projected)

- Provided ten different commodity groups consisting of over 4,000 stock items;
- Processed over 77,730 orders (including 13,730 Manitoba Textbook Bureau orders), with inventory turn rate of 5.99 and stocked response rate of 98.5%;
- Owns 25,946 pieces of 68 types of home care equipment for over 16,000 clients;
- Serviced 934 individual pieces of office equipment for over 240 clients;
- Provided moving and transportation services, including over 586 office relocations;
- Provided warehouse storage services for items not required on a daily basis;
- Redistributed usable materials and sold/recycled items with no further use;
- Processed 7.7 million pieces of metered and other mail and 2 million pieces of interdepartmental mail;
- Finished 14.5 million pieces of mail; and
- Printed 2.2 million impressions through digital printing for immediate finishing.

MATERIALS DISTRIBUTION AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCIAL AUTHORITY

Pro-Forma Balance Sheet

$(000s)

	Mar 31/07	**Mar 31/08**	Mar 31/09
Assets			
Current			
Cash & cash equivalents	1,040.0	**423.0**	124.0
Accounts Receivable	3,090.0	**2,683.0**	2,408.0
Accounts Receivable - Province of Manitoba	412.0	**412.0**	412.0
Inventories	1,437.0	**1,274.0**	1,340.0
Prepaid expenses	186.0	**202.0**	243.0
	6,165.0	**4,994.0**	4,527.0
Capital Assets	1,404.0	**620.0**	620.0
Other Assets	473.0	**1,305.0**	1,200.0
	1,877.0	**1,925.0**	1,820.0
Total Assets	8,042.0	**6,919.0**	6,347.0
Liabilities			
Current			
Accounts Payable	2,838.0	**2,027.0**	2,097.0
Current Portion of capital lease obligation	7.0		
Capital Lease Obligation			
Severance liability	339.0	**314.0**	314.0
	3,184.0	**2,341.0**	2,411.0
Equity			
Contributed Equity	1,297.0	**1,635.0**	1,635.0
Retained Earnings	3,561.0	**2,943.0**	2,301.0
	4,858.0	**4,578.0**	3,936.0
Total Liabilities & Equity	8,042.0	**6,919.0**	6,347.0

MATERIALS DISTRIBUTION AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCIAL AUTHORITY

Pro-Forma Statement of Earnings and Retained Earnings

$(000s)

	Mar 31/06	**Mar 31/07**	Mar 31/08
Revenue			
Sales	12,456.0	**10,015.0**	10,150.0
Less: Cost of goods sold	(10,090.0)	**(8,130.0)**	(8,241.0)
Gross Profit	2,366.0	**1,885.0**	1,909.0
Service Revenue	9,982.0	**9,732.0**	9,911.0
Software Revenue	588.0		
Total Revenue	12,936.0	**11,617.0**	11,820.0
Expenses			
Salaries and Pension Benefits	3,932.0	**4,016.0**	4,150.0
Operating costs	826.0	**780.0**	800.0
Software Purchases	688.0		
Administrative Expenses	7,518.0	**7,039.0**	7,111.0
Total Expenses	12,964.0	**11,835.0**	12,061.0
Income from Operations	(28.0)	**(218.0)**	(241.0)
Other Income and Expenses			
Net Income before Revenue Sharing	(28.0)	**(218.0)**	(241.0)
Revenue Sharing to the Consolidated Fund	(400.0)	**(400.0)**	(400.0)
Contribution to community & other gov't programs	-	-	-
Retained Earnings, beginning of year	3,989.0	**3,561.0**	2,943.0
Retained Earnings, end of year	3,561.0	**2,943.0**	2,302.0

MATERIALS DISTRIBUTION AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCIAL AUTHORITY

Statement of Changes in Financial Position

$(000s)

	Mar 31/06	**Mar 31/07**	Mar 31/08
Cash flows from operating activities			
Net Income before Revenue sharing	(28.0)	**(218.0)**	(241.0)
Amortization	825.0	**825.0**	825.0
Change in accounts receivable	900.0	**350.0**	(14.0)
Change in inventory	150.0	**2.0**	22.0
Change in prepaid	75.0	**(15.0)**	(9.0)
Change in accounts payable	(491.0)	**50.0**	(100.0)
Change in severance liability	-		
Net cash provided by operating activities	1,431.0	**994.0**	483.0
Cash flows from investing activities			
Purchase of Capital & Other Assets	550.0	**750.0**	830.0
Increase in Contributed Capital			
Increase (Decrease) in Capital Lease obligation	(14.0)	**175.0**	(152.0)
Net cash used in investment activities	536.0	**925.0**	678.0
Cash flows from financing activities			
Revenue sharing	400.0	**400.0**	400.0
Net Cash used in financing activities	400.0	**400.0**	400.0
Net Increase (decrease) in cash	495.0	**(331.0)**	(595.0)
Working Capital, beginning of year	545.0	**1,040.0**	709.0
Working Capital, end of year	1,040.0	**709.0**	114.0

CROWN LANDS AND PROPERTY AGENCY

OBJECTIVES:

To manage Crown lands through the administration of Crown land dispositions, registry maintenance and corporate land acquisition in accordance with *The Crown Lands Act*, *The Provincial Parks Act*, *The Wild Rice Act*, *The Land Acquisition Act* and *The Expropriation Act* and other legislation in an open, fair and transparent manner.

ACTIVITY IDENTIFICATION:

Research, circulate and review applications for land sales or exchanges to determine availability and restrictions on use of Crown land; process land sales and exchanges and complete documentation required for registration of land transfers.

Review, circulate and process requests for Crown land tenure including permits, leases, easements and licences of occupation on agricultural, Provincial Park or other Crown lands and for applications for wild rice permits and licences according to land use plans and policies.

Provide comprehensive real estate related services to government departments and agencies including appraisal, acquisition, expropriation, lease and disposal of surplus provincial-use properties.

Maintain land records and digital reproduction in the Crown Land Registry information system.

Disclose historical and current Crown land information and records to the public, government departments and agencies through appropriate media including administrative and jurisdictional boundaries, allocations made by the Agency and government departments.

Maintain accounts receivable and records for all Crown land dispositions and park district fees for sales, leases, licences and permits and collect related revenue on behalf of client departments.

EXPECTED RESULTS:

Protection of public interest of Crown lands through conformance to land use plans and policies for various land use allocations and dispositions.

Efficient and effective delivery of client services and land registry information.

Transparent policies and procedures on Crown lands that provide equal opportunities to all Manitobans for Crown land dispositions.

Reduction in overall operational costs to government.

CROWN LANDS AND PROPERTY AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCIAL AUTHORITY

Pro-Forma Balance Sheet

$(000s)

	Mar 31/07	Mar 31/08
Assets		
Current Assets:		
Cash and short term deposits	-	-
Accounts receivable	376.8	472.9
Work in progress	137.5	115.1
Prepaid expenses	35.0	36.0
Total Current Assets	549.3	624.0
Other Assets:		
Finalizing - Trust	3.6	4.1
Receivable from the Province of Manitoba	645.5	670.0
Total Other Assets	649.1	674.1
Fixed Assets (Net)	729.5	600.5
Total Assets	2,577.0	2,572.7
Liabilities		
Current liabilities:		
Working capital payable	1,511.9	2,165.4
Accounts payable and accrued liability	289.0	281.8
Funds held in trust	60.0	60.0
Total current liabilities	1,860.9	2,507.2
Other long-term liabilities:		
Pension Liability	-	-
Severance pay liability	371.8	354.3
Finalizing - unearned revenue	3.6	4.1
Total Other long-term liabilities	375.4	358.4
Total Liabilities	2,236.3	2,865.6
Contributed Surplus	6.1	(10.2)
Retained earnings	(314.4)	(957.0)
Total Liabilities & Equity	1,928.0	1,898.4

CROWN LANDS AND PROPERTY AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCIAL AUTHORITY

Pro-Forma Statement of Earnings and Retained Earnings

$(000s)

	Mar 31/07	Mar 31/08
Recoveries		
Land Acquisition Branch	**2,645.5**	2,221.2
Agriculture Crown Lands	**548.0**	485.1
Drown Lands Branch	**1,121.4**	903.6
Parks Records	**268.8**	225.9
Other	**-**	-
Total Recoveries	**4,583.7**	3,835.8
Expenses		
Salaries and Benefits	**3,296.2**	3,323.0
Expenses	**1,351.9**	1,353.6
Total Expenses	**4,648.1**	4,676.6
Net Earnings	**(64.4)**	(840.8)
Retained earnings, opening	**-**	(116.0)
Revenue Sharing	**(250.0)**	-
Retained Earnings, closing	**(314.4)**	**(956.8)**

CROWN LANDS AND PROPERTY AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCING AUTHORITY

Pro-Forma Statement of Cash Flows

$(000s)

	Mar 31/07	Mar 31/08
Cash derived from (applied to)		
OPERATING		
Net Earnings	**(64.4)**	(840.8)
Amortization	**159.2**	181.0
Loss on Disposal of Assets	**-**	-
Increase in severance pay liability	**2.1**	24.5
	96.9	(635.3)
Accounts receivable & work in progress	**(273.3)**	(188.0)
Receivable - Province of Manitoba	**-**	-
Prepaid expenses	**-**	-
Change in payables and accruals	**24.5**	65.6
Funds held in Trust	**-**	-
Unearned Revenue	**0.1**	0.1
Cash provided by operations	**(151.8)**	(757.6)
INVESTING:		
Acquisition of fixed assets	**(185.0)**	(65.0)
Pension - Trust	**-**	-
Special projects - Trust	**(0.1)**	(0.1)
	(185.1)	(65.1)
FINANCING:		
Revenue sharing	**(250.0)**	-
	(435.1)	(65.1)
Net increase (decrease) in cash	**(586.9)**	(822.7)
Cash and working capital payable	**(924.8)**	(1,342.5)
End of year - closing	**(1,511.7)**	(2,165.2)

FLEET VEHICLES AGENCY

Mandate

Fleet Vehicles Agency (*FLEET*) provides competitive, comprehensive fleet management services to public sector organizations in Manitoba, including provincial departments, agencies and Crown corporations.

FLEET's mandate includes the provision of centralized fleet management and related services to provincial departments, agencies and Crown corporations, maximizing efficiencies in vehicle and equipment acquisitions, maintenance and use, and lowering overall vehicle and equipment operating costs. *FLEET*'s Radio Services division is responsible for evaluating and supplying the fixed and mobile radio requirements of its provincial and other clients.

Fleet Dimensions – As of March 31, 2006, and for the 2005/06 year				
2,865 vehicles	55% trucks	27% vans	13% sedans	5% ambulances
Total km driven	58,506,000 km	**Fuel consumption**	10,087,000 litres	

Approximately one-third of the fleet is serviced by *FLEET*'s central Winnipeg garage with the remainder serviced by the Agency's private sector contacts throughout Manitoba, with *FLEET* ensuring high service standards to clients regardless of location.

History

In 1934, Fleet Vehicles was created as a branch of the Manitoba Provincial government to provide a centralized fleet management program. It was established to maximize efficiencies in vehicle acquisitions, maintenance and use, and to lower overall vehicle operating costs to government. On April 1, 1992, the Branch was approved as a Special Operating Agency (SOA), the first such agency at the provincial level in Canada. On April 1, 2003, the agency assumed responsibility for Radio Services.

Vision

To provide all vehicle and equipment management services to the broader public sector.

Mission

We are committed to provide our clients with a complete range of quality fleet management services to assist in the efficient delivery of public programs.

Activity Identification

- Be the successful bidder on 100% of current client tenders issued for vehicle leasing and management services for the 2007/08 business year.
- Maintain repair services that are cost competitive through a quarterly minimum shop labour efficiency rate of 91% and a maximum parts mark-up of 15% during 2007/08.
- Ensure high quality service work by maintaining a maximum work order comeback rate below 1.0 percent.
- Continue to promote manufacturer and vehicle options for purchases of replacement vehicles that use a combination of ethanol and gasoline.

- Continue to monitor the technological advancements associated with hybrid electric vehicles and arrange purchases where client departments have determined the use of hybrid electric vehicles in their programs is cost-effective and feasible.
- Maintain Radio Services operations that are cost competitive through a quarterly minimum Staff Labour Efficiency rate of 62%.
- Continue to maintain *FLEET*'s Loan Act Authority draw down percentage relative to vehicle costs (except for ambulances) at a maximum rate of 60% each year.
- Maximize *FLEET*'s cash position by maintaining days sales in receivables at no more than 30 days at the end of each quarter during 2007/08.
- Provide a minimum of eight hours of development training for all repair facility staff in 2007/08.
- Ensure all *FLEET* managers and staff receive training identified from the yearly Performance Management program within 12 months of identification.
- Develop reports in Keys™, *FLEET*'s fleet management information system, on vehicle utilization revenues and expenses to better manage the fleet and its related operations.
- Work with current customers to match their vehicle needs to their program requirements.
- Find and partner with organizations and committees that have connections to, and the respect of, potential customers in the broader public sector.
- Explore opportunities to attend trade shows, write articles for association publications, speak at regional meetings, and conduct workshops at conventions.
- When and where resources are underutilized in a geographic region, promote *FLEET*'s services to other customers and new markets: e.g. local school divisions or other customers within the region.
- Work with the Radio Services staff towards making their service a specialty function offered by *FLEET*.
- Develop a strategy in conjunction with the Radio Services staff to jointly reach the emergency services operations in Manitoba municipalities, thereby offering them a viable alternative to the service they now use in each municipality to monitor 911 calls in their respective areas.

Key Goals and Objectives for 2007/2008

Marketing and Sales:

- Increase revenues in identified target markets by 5% for the year ending March 31, 2008, as compared to the preceding year.
- Provide light duty vehicle services to a minimum of two additional school divisions and full fleet management services to a minimum of two rural municipalities by March 31, 2008.
- Continue to increase awareness of the Sustainable Development initiatives with customer and prospective customer vehicle coordinators and drivers.

Service:

- Acquire suitable vehicles for *FLEET* clients and dispose of vehicles at an optimum time in order to meet clients' ground transportation needs and lower overall vehicle costs.
- Maximize vehicle repair facility efficiencies to ensure high quality service to provincial and broader public sector clients operating within the vicinity of Winnipeg.
- Increase awareness of the Sustainable Development initiatives with customer and prospective customer vehicle coordinators and drivers.

Organization and Management:

- Retain existing clients through efficiencies and increased customer satisfaction.
- Prepare a skilled workforce for the changing work environment.
- Increase awareness of the Sustainable Development initiatives including the use and benefits of ethanol, consideration of diesel applications for working vehicles in the fleet, and the decrease of engine idling (Anti-Idling Awareness Campaign) with all levels of staff at *FLEET*.

Finance:

- Provide financial services and support to *FLEET* management and staff to assist them in meeting *FLEET*'s program delivery objectives and to ensure compliance with government policies.
- Ensure that *FLEET*'s reliance on Loan Act Authority to finance the purchase of new and replacement vehicles (except for ambulances) is not increased when compared to levels in recent years.
- Pay revenue sharing to the Consolidated Fund on a quarterly basis in accordance with the established revenue sharing amount.

Expected Results - Critical Success Factors

- Enhance the value and quality of service to meet stakeholders' expectations.
- Administer assets and resources in a fiscally responsible manner.
- Advance new market opportunities.
- Foster an Agency that informs, prepares and empowers employees.

Overall Results 2006/2007

Operating as a Special Operating Agency has led to improved customer service and service quality, while reducing the provincial government's overall vehicle costs. With the introduction of an improved rate structure and comprehensive fleet management information system, clients have expressed greater satisfaction with the services provided.

Development of Fleet Vehicle Reporting and Keys OnLine - Fleet Vehicle Reporting (FVR) and Keys OnLine are *FLEET*-designed applications that contain a variety of basic reporting tools that give *FLEET* customers access to historical vehicle use and billing data, reduce the use of paper, allow them to send distance information electronically each month to *FLEET*, and enable *FLEET* to send monthly distance invoices to customers faster following month-end.

Development and Installation of Keys™ - Keys™ is an in-house designed and developed vehicle and equipment management package. Its development commenced in May 1998 and replaced an off-the-shelf package in April 2000. Regular modifications and enhancements have continued through the present, making it a program that is now state-of-the-art for vehicle and equipment management in North America. In October 2004, *FLEET* licensed Keys™ and Keys OnLine to the then Department of Transportation and Government Services – Materials Research Branch for their use in managing their equipment. Arrangements were completed during the latter part of the 2005/06 year for the licensing of Keys™ to the Yukon Territory and to the Mechanical Equipment Services Branch (MES) of Manitoba Transportation. The Yukon Territory went "live" with Keys™ in April 2006, and MES did the same at the end of June 2006. The value of Keys™ as an asset management tool has also been recognized by representatives of ICT Services Manitoba, so it is possible that additional arrangements will be forthcoming with other departments within the Province.

Management of Provincial Ambulances - *FLEET* was approached in late 1999 by Manitoba Health to manage all rural ambulances within the province for the various Regional Health Authorities, and to establish a replacement program for the fleet of 155 provincial ambulances. *FLEET* has replaced essentially all of those ambulances through 2006/07, and, in conjunction with Manitoba Health, is currently planning the next round of ambulance replacements. The Agency's management program is assisting in the provision of a continuously upgraded fleet of ambulances at lower costs.

Management and Replacement of Customer-Owned Vehicles – Building on the ambulances experience, *FLEET* now manages a total of 45 vehicles that are customer-owned. The largest fleet so managed is for the St. Amant Centre in Winnipeg. Starting in April 2005, the Centre assigned *FLEET* the management responsibility for all of their units. In addition to units that they now rent from *FLEET*, the Agency also manages 30 customer-owned units for them. It is the intention that those 30 units will be replaced over time by *FLEET*-owned units.

2006/07 Fleet Vehicles Agency (*FLEET*) - Service Volumes

- Maintained capital assets with a net book value of $47.3 million (primarily the 2,891 units as of December 31, 2006, comprised of vehicles and equipment for lease).
- Established a list of E85 vehicles (that can run on regular gasoline, or on gasoline and up to 85% ethanol) available and encouraged departments to select these alternate fuel vehicles. As of December 31, 2006, there are 190 E85 vehicles in the fleet and a further 129 on order.
- Expanded the hybrid-electric vehicles (HEVs) available to 30 as of December 31, 2006. Twenty-seven are assigned to departments, two are in our short term rental pool, and one Prius serves as the *FLEET* shuttle.
- Expanded the provincial ambulance program to 156 in total as of December 31, 2006.
- Maintained cost competitive repair services through a Shop Labour Efficiency rate for the nine months ended December 31, 2006, of 83.6%.
- Maintained cost competitive services in the Radio Services division through a Staff Labour Efficiency rate for the nine months ended December 31, 2006, of 72.3%.
- Ensured quality service work by maintaining a work order comeback rate for the nine months ended December 31, 2006, of 0.04%.

FLEET VEHICLES AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCING AUTHORITY

Proforma Balance Sheet

$(000s)

	Mar 31/06	**Mar 31/07**	Mar 31/08
Assets			
Current			
Cash and cash equivalents	-	**-**	-
Receivables	3,107.0	**3,283.0**	3,395.0
Inventories	200.0	**205.0**	210.0
Prepaids	1,853.0	**1,858.0**	1,948.0
	5,160.0	**5,346.0**	5,553.0
Capital assets	45,135.0	**46,203.0**	43,788.0
Receivable from the Province of Manitoba	270.0	**270.0**	270.0
	50,565.0	**51,819.0**	49,611.0
Liabilities			
Current			
Working capital payable, net of cash	4,000.0	**3,988.0**	3,853.0
Payables and accruals	2,390.0	**2,450.0**	2,650.0
Revenue sharing to the Consolidated Fund	-	**-**	-
Unearned revenue	1,425.0	**1,558.0**	1,636.0
Current portion of long term debt	6,272.0	**6,911.0**	7,089.0
	14,087.0	**14,907.0**	15,228.0
Long term debt, less current portion included above	18,073.0	**18,250.0**	15,277.0
Severance pay liability .	471.0	**471.0**	440.0
	32,631.0	**33,628.0**	30,945.0
Equity			
Contributed equity	4,284.0	**4,284.0**	4,284.0
Retained earnings	13,650.0	**13,907.0**	14,382.0
	17,934.0	**18,191.0**	18,666.0
	50,565.0	**51,819.0**	49,611.0

FLEET VEHICLES AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCING AUTHORITY

Proforma Statements of Earnings and Retained Earnings

$(000s)

	Mar 31/06	**Mar 31/07**	Mar 31/08
Revenue			
Vehicle and equipment leases	29,540.0	**31,651.0**	32,661.0
Gain on disposal of vehicles and equipment, net	584.0	**560.0**	540.0
Interest income	1.0	**-**	-
Other revenue	4,015.0	**4,082.0**	4,188.0
	34,140.0	**36,293.0**	37,389.0
Expenses			
Salaries	2,719.0	**2,862.0**	2,840.0
Vehicle and equipment operating expenses	26,778.0	**28,692.0**	29,530.0
Administrative expenses	1,680.0	**1,707.0**	1,725.0
Community service	48.0	**50.0**	52.0
Interest expense	1,129.0	**1,225.0**	1,267.0
	32,354.0	**34,536.0**	35,414.0
Net earnings	1,786.0	**1,757.0**	1,975.0
Retained earnings, beginning of year	13,364.0	**13,650.0**	13,907.0
Net earnings	1,786.0	**1,757.0**	1,975.0
Revenue sharing to the Consolidated Fund	(1,500.0)	**(1,500.0)**	(1,500.0)
Retained earnings, end of year	13,650.0	**13,907.0**	14,382.0

NOTE:

Salaries are projected at current staffing levels. Benefits are calculated at 17.14% of salaries, plus severance pay.

FLEET VEHICLES AGENCY

AN AGENCY OF THE SPECIAL OPERATING AGENCIES FINANCING AUTHORITY

Proforma Statement of Cash Flows

$(000s)

	Mar 31/06	**Mar 31/07**	Mar 31/08
Cash flows from operating activities			
Net earnings	1,786.0	**1,757.0**	1,975.0
Amortization	9,261.0	**9,255.0**	9,364.0
Gain on disposal of vehicles and equipment, net	(584.0)	**(560.0)**	(540.0)
Increase (decrease) in severance pay liability	44.0	**-**	(32.0)
	10,507.0	**10,452.0**	10,767.0
Change in:			
Receivables	(510.0)	**(176.0)**	(112.0)
Inventories	(15.0)	**(5.0)**	(5.0)
Prepaids	6.0	**(5.0)**	(90.0)
Payables and accruals	(459.0)	**60.0**	200.0
Unearned revenue	379.0	**133.0**	78.0
Net cash provided by operating activities	9,908.0	**10,459.0**	10,838.0
Cash flows from investing activities			
Proceeds from disposal of vehicles and equipment	2,433.0	**2,237.0**	1,362.0
Acquisition of vehicles and equipment for lease	(12,985.0)	**(11,785.0)**	(7,698.0)
Acquisition of equipment for operations	(39.0)	**(67.0)**	(72.0)
Acquisition of leasehold improvements	-	**(148.0)**	-
Net cash used in investing activities	(10,591.0)	**(9,763.0)**	(6,408.0)
Cash flows from financing activities			
Proceeds from Loan Act Authority draw downs	8,455.0	**7,365.0**	4,235.0
Long term debt repayments	(6,532.0)	**(6,549.0)**	(7,030.0)
Revenue sharing to the Consolidated Fund	(1,500.0)	**(1,500.0)**	(1,500.0)
Net cash provided by (used in) financing activities	423.0	**(684.0)**	(4,295.0)
Net increase (decrease) in cash	(260.0)	**12.0**	135.0
Working capital payable, net of cash			
Beginning of year	(3,740.0)	**(4,000.0)**	(3,988.0)
End of year	(4,000.0)	**(3,988.0)**	(3,853.0)

PART 6

GLOSSARY

GLOSSARY

Cost Element

A cost element is a classification of expenditures according to the nature of expense such as salaries, supplies and services, etc., which identifies the object of expenditure out of appropriation funds. The government accounting system tracks expenditures according to the following cost element groups:

Cost Element Group	***Components***
Salaries	Regular Earnings, Other Earnings, (overtime, shift premium), Ministers and Members of the Legislative Assembly, Fringe Benefits, Other (Worker's Compensation Allowance, Supplement), Health and Education Tax Levy, Benefit Chargeback.
Grants and Transfer Payments	Discretionary Grant, Nondiscretionary Grant, Transfer Payment, Valuation Allowance, Capital Grant.
Transportation	Vehicles, Aircraft, Other (taxi, bus, freight, rail), Travel Agency Fees, Freight/Courier.
Communication	Telephone, Electronic Communication Services, Postal Services, Advertising/Program Promotion, Radio Systems, Other.
Supplies and Services	Operating Supplies, Materials, Office Supplies, Maintenance, Other Services, Rentals, Professional Services, Utilities, Other Fees.
Public Debt	Credit/Debit Card Fees, Gain/Loss on Foreign Exchange, Interest on Debt, Discount on Debt, Amortization – Debt, Interest Charges, Other Charges.
Minor Capital	Land, Buildings, Vehicles, Machinery & Equipment, Computers, Furniture, Leasehold Improvements, Loss on Sale of an Asset, Amortization Expense.
Other Operating	Accommodations, Food and Beverage, Computer Related Charges, Insurance Costs, Publications, Allowances and Other Financial Compensation, Other Personnel Costs (relocation/transfer costs), Other Operating (membership fees, hospitality, employee training, uniforms, conference/convention registration fees, incidental allowances), Imputed Surcharges.
Financial Assistance and Related Costs	Clothing for Citizens, Fees and Services, Assistance Payments (food, shelter, allowances, utilities), Transportation Health, Special Needs.

Employee Benefits

Costs incurred by government for its contributions to the Employment Insurance Program, Canada Pension Plan, the Group Life Insurance Plan, Ambulance, Hospital Semi-Private Plan, as well as costs related to pension liability for new employees, and payments made under the Dental Plan, Long-Term Disability Plan, and Levy for Health & Post Secondary Education.

Estimates of Expenditure (Adjusted)

A re-alignment of the previous year's estimates of expenditure for any organizational change to provide for more accurate and realistic comparisons from one budget year to the next.

Full Time Equivalent

A measurement for number of positions. Every full-time regular position represents one full-time equivalent position. Other categories (e.g., term, departmental, sessional, contract) are measured in proportional equivalents, e.g., a program with a vote of 1.50 term FTE could hire staff in any combination that results in a total of 1 1/2 years (or 78 weeks) of employment (e.g., 6 staff for 3 months (13 weeks) each; 2 staff for 9 months (39 weeks) each; 1 full-time and 1 half-time staff for 1 year; 3 half-time staff for 1 year, etc.).

For further information related to staffing, please refer to the Civil Service Commission's intranet website (HR Personnel/Guides/SAP - HR Data Standards).

Staff Categories

Managerial

Positions which have been delegated the authority and have the responsibility to plan, administer, and control the resources and activities of a defined organizational unit in the Manitoba Government, and are directly and fully accountable for:

- the utilization of resources in achieving planned objectives including the development of a budget and the initiation and authorization of expenditures; and,
- the organization's results and impacts.

Professional/Technical

Employees who have duties that relate to specific areas of program operations requiring some functional specialization.

Included in this category are employees classified within the following components and/or series:

Education
Health
Legal, Inspection and Regulatory
Physical Sciences
Social Sciences
Trades, Operations and Services
Personnel Officer Series
Administration (with the exception of the Administrative Officer Series)
Engineers (O.P.E.E.P.M.)
Legal Aid Lawyers (L.A.L.A.)
Crown Attorneys (M.A.C.A.)
Doctors (M.M.A.)
L.A.M.C. Staff
Professional Officer Series

NOTE: Those employees designated as managers and also classified within one of the above components or the excluded component shall be categorized only once, as managerial.

Administrative Support

Employees who have duties related to the provision of support and assistance to program operations.

Included in this category are employees classified within the Clerical Component or the Administrative Officer Series.

Staff Turnover Allowance

An adjustment made to a salaries account to allow for attrition and staff turnover. It is a negative adjustment to enable the organization to more accurately display salary requirements.